

CENTRAL CHRISTIAN COLLEGE

O F K A N S A S

Privacy Policy

Central Christian College of Kansas is a higher education institution, based out of McPherson KS. Full contact information can be found on our website at www.centralchristian.edu.

Central Christian College of Kansas considers your privacy important and therefore we are committed to protecting the privacy of anyone who entrusts us with their information. This policy outlines the ways in which personally identifiable and anonymous information is collected by the College, how that information might be shared, and how people can request changes to the way their personal information is used or shared.

Information You Volunteer

Personal identifiable information is information that can identify you, such as your full name, e-mail address, postal address, telephone number, and fax number. We collect personal identifiable information that you choose to provide to us when you seek to enroll at the college, enroll at the college, give to the College, sign up for e-mail newsletters, enter a contest, participate in surveys, attend a web cast, or otherwise communicate with us. When you provide this information to us, you are no longer anonymous. We also may receive information about you from other sources and add it to the information you have provided to us. Central Christian College of Kansas is not responsible for the information you volunteer about yourself in discussions on our blogs or in publicly accessible interactions, or the information that you choose to make public on your account profile. You can view or change your enrollment profile.

What we collect

The following personal data is collected:

- Test, assessment, and other related scores
- Demographic information (e.g. gender, ethnicity, etc.)
- Name
- Contact information
- Educational history
- Medical history
- Residency status
- Login details (including Password)
- Tax information and other financial data
- Employment information
- Enrollment history
- Household information

Anonymous Information We Collect: Cookies

If your browser is set to allow cookies, we may store small amounts of information on your computer about what parts of our Websites you have visited and what features you like best. Features such as the online application, alumni interface, student portal, and the virtual campus

use cookies. The cookies are essential to the operation of the learning platforms and are used to enhance your online experience.

Most browsers allow you to modify your security to accept or reject cookies. You need not have cookies turned on to visit our site, but without them your access to some areas may be limited and custom navigation may not be available.

How We Use Your Information

When you volunteer personal information, we may use that information to:

- Communicate with you about applying or enrolling at the College
- Fulfill legal obligations related to reporting to the Department of Education and other legal entities
- Identify support services
- Communicate with you concerning College related activities
- Solicit support for the College.

Personal information that you volunteer, including your email address, is shared within the college departments (i.e. admissions, enrollment, alumni, etc.). If you do not wish to have your email address shared with an e-newsletter's sponsors, you will be given an opportunity within the e-newsletter to opt out, or you may contact our office. In addition, all e-mail messages you request to receive from us will include a one-click opt out of future e-mail communications for that subscription.

If you provide information, you grant us permission to share the information you have provided with our service providers. Their use of your information is subject to these same privacy policies. Certain information, such as your password and credit card information, is never disclosed in any form whatsoever to any outside party.

How We Keep Your Information Secure

Central Christian College is based in United States of America. Any information you provide will be stored and maintained in a secure database in the United States. We use reasonable precautions, including appropriate technical, administrative, and physical procedures, to protect personal information from loss, misuse, or alteration. Due to the design of the Internet and other factors outside our control, we cannot guarantee that communications between you and our servers will be free from unauthorized access by third parties.

Your Rights

Related to your personal information, you have the right to:

- ...request a copy of personal data maintained by the College. When requested, the College will comply with one month of the request, at no charge to the individual making the request. If the request(s) are excessive (repetitive), the College reserves the right to assess a reasonable administrative fee. This fee will be provided in advance and may be contested.
- ...request correction in the data.
- ...contest or object to any data collected. However, this is not an absolute right, as...
- ...the College will assess the objection in light of its need to process.
- ...an individual cannot object to data processed for reasons of public interest or safety.

Central Christian College of Kansas recognizes the *right to be forgotten*, as defined by the GDPR. Individuals wanting to exercise this right should contact the IT Offices (below). Keep in mind that

such requests will be acted upon within the terms set forth by the law, including those exemptions afforded the College so that it may fulfill its legal, public, and official duties.

Children's Privacy

The Central Christian College of Kansas website and learning platform/portal are not intended for use by children, especially those under the age of 13. No one under the age of 13 should provide any personal information or participate in any forums, chats, or online discussions.

Terms of Use

By using any of our virtual interfaces, you consent to our use of your contact information as it is outlined in this privacy statement. Central Christian College of Kansas reserves the right to access and disclose personally identifiable information to comply with applicable laws, lawful government requests and any orders of the court. If we decide to change our privacy statement, we will post the changes on this page. Users are encouraged to review this page for any changes. Your continued use of this site constitutes your acceptance of this entire privacy statement.

Data Loss

If a data breach occurs, which is likely to result in a risk to the rights and freedoms set forth herein, the individuals affected will be informed as soon as possible and the DOE notified within 24 hours.

How to Reach Us

If, you have any questions about our privacy policy or to discover how to opt in or opt out, you may contact our IT Department at IT@centralchristian.edu.