



# CENTRAL CHRISTIAN COLLEGE OF KANSAS

## COLLEGE COUNCIL – MINUTES

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**Wednesday, October 13, 2021 @ 1:05 p.m., RBC-AC-20**

**Present:** Lenny Favara, David Ferrell, Enrique Barreiro, Matt Malone, Katy Potter, LeAnn Moore, Jacob Kaufman, Doug Vanderhoof, Cathy Brown, Kyle Moody, and Hannah Litwiller (Recorder)

**Absent:** SGA Representative (not assigned)

I. Call to Order

Dr. Favara called the meeting to order at 1:05 pm.

II. Devotion

President Favara shared a short devo, followed by prayer.

III. Acceptance of Minutes

The Chair sought corrections for August 25, September 8, and September 22 minutes. Motion to accept the meeting minutes for August 25, September 8, and September 22. Seconded. No Discussion. Unanimous Consensus.

IV. General Business

A. President's Report

1. The President shared that the Board Meeting went well. Discussion varied, including discussions about COVID, Enrollment, and Budget. The revised budget was affirmed and the Board supported the President's initiatives to address enrollment concerns.

2. Admissions

Doug Vanderhoof, COO, shared that the College is making investments into Admissions and enrollment. Currently, there is a consultant from Mindstream, a company that focuses on understanding who comes to our institution and the why, which requires analysis. He will be here through Friday morning, meeting with our Admissions team and collecting over 200 data points for an algorithm that will help us market and recruit good fit students.

The new CRM is up and active. Since starting 1 week ago, we've had 21 apps driven from the email sent out through the CRM.

Admissions is also working with Stuart 360 out of Kansas City whose primary focus is on non-athlete leads. They are looking at best fit and target the right type of student for CCKC.

As the Admissions Team weighs options, they are looking at the possibility of an additional Admissions Counselor in the near future.

Two showcases for Esports coming up.

3. Benefits

The Business Affairs Committee met to discuss benefit options. Delta Dental will have a small increase. There are two different vision plans available: Vision Care (bigger network and more

expensive) and MetLife (same network). The committee recommends MetLife. By consensus, the College Council affirmed the recommendation from the Benefits Committee.

The benefits committee also recommended keeping the 75/25 split for health insurance keep the 75/25 split. This would result in a \$20-30 increase for the employees per month (depending on the plan).

The President and CFO are investigating how the College can provide an equitable COLA increase to help offset the increase in the Health Insurance Plan, as well as adjusting for cost of living.

## V. Old Business

The five-year calendar was given out a few weeks ago. Members of the Council were reminded to submit any additional dates to Hannah Litwiller, who will work with the Registrar to create a final document.

## VI. New Business

### A. Cyber Security Update

Information Technology recently performed a Cyber Security scan. The majority of vulnerabilities were found on only one or two systems, which will need an update. Estimated time for update is about 24 hours, so Doug Vanderhoof is scheduling when that will be. Phishing campaign has shown a drop in phishing hits to 2.6%. Industry standard is 17%. However, he reminded Council members that diligence and training must remain a priority. Members of the College are enrolled in quarterly training.

## VII. Constituent Reports

### A. Faculty Senate

The Faculty Senate have been working on Bylaws and Faculty Handbook. The faculty did approve the graduate list for the coming spring and continuing to work through SPOC on the Freedom of Speech statement.

### B. Student Affairs

Student Affairs is working with academic office and coaches to discuss attendance. The committee is also working with coaches on discipline cases through the DAC and on policies for post-season play.

The Cleary Act Report has been submitted.

### C. Operational Affairs

Doug Vanderhoof has worked on CAMS – 22-23 FA set up for Financial Aid However, he is waiting on budget for books, fees, etc. He is also partnering with Student Life to get a vaccine clinic set up on October 21<sup>st</sup>.

There is frustration expressed from some faculty members who are trying to enforce the standard of the classroom with masks due to being in code orange. Some faculty members are not enforcing the standard. Dr. Barreiro volunteered to communicate with faculty. Doug Vanderhoof will provide a status update soon, as we are about two weeks out of Homecoming. However, there was concern based on last year's post Halloween spike.

Student Life and Operations are working on getting the weight room opened up for student use.

Doug Vanderhoof announced the opportunity to buy a house on Walnut. He is investigating the option, but the College would need to sell properties on Chestnut first.

D. Business Affairs

Business Affairs has been discussing a new Veteran's Affairs policy which would affect carryover balances for SPE and SAS programs. Rose Fitch is doing some checking with the VA to see if the College would be allowed to distinguish between online and onground; so we can continue to allow carryover balances for SAS students.

The BAC is also discussing current scholarship policies in regards to student athletes leaving or dropping their sport mid-year.

E. Academic Affairs

Academic Affairs has been investigating best practices of attendance, as well as doing A+ training for quick reports for attendance.

The Progress Review team met and there will be a follow-up meeting to review and modify.

Currently, the Dean is working with the two departments doing quadrennials and annual reports.

Due to a below 1.0 CFI for 2019-2020, CCK is out of compliance for SARA, so the Academic Office is working on a plan.

Telehealth is offered to all students, however, online students were not in the system. Currently working on getting their names uploaded so they can receive telehealth services.

F. Athletics

Men's and women's golf leave Saturday morning for Nationals and will be gone through the following Thursday. Since the golf coaches are also the Athletic Director and Sports Information Director that leaves two home games that will be covered by the coaches as game day administrators. Jeremy Nelson is willing to come on campus to cover as SID for home games.

A big thank you to maintenance for putting foul-nets on baseball field.

The Athletic Director met with a student from each athletic team last Friday. The students are forming a Student Athletes Council. The Student Affairs Committee will need to approve it as a working committee. The purpose is to have open lines of communication between student athletes and Athletic Director. Each rep from each team take the information back to their teams. There will opportunity to bring in the SID, Athletic Trainer and other for additional seminars. After discussion, the College Council affirms the decision of creating the Student Athletes Council.

The Athletic Director brought a request from the Athletics Council (Formerly known as the Coaches Council) to adjust the name of the committee to the All Athletics Council. The College Council affirmed this request.

The Athletic Director shared about the upcoming men's basketball exhibition match on October 27<sup>th</sup>. The President suggested gathering some alumni to attend the game in OKC. David Ferrell will look into the possibility.

An update was given about the Mayor's Cup and trouble in scheduling the game.

G. Administrative Services

The Chief of Staff shared that the next round of trainings have been assigned and are due at the end of December and a list of those who are overdue with trainings will be sent to Chief Officers.

A reminder to have staff RSVP to the Family Fall Event at the P&M Pumpkin Patch.

H. SGA – No Report

I. Institutional Effectiveness

The Office of Institutional Effectiveness will be starting the Student Satisfaction Survey (SSI), but this year it'll be only online. Matt Malone will be reaching out to try to get students to participate.

J. Advancement/Foundation

David Ferrell shared some little victories:

- A former Board member gave a gift for the first time is 19 years and David Ferrell had the opportunity to have a great conversation with the donor.
- Wrestling Dedication is Saturday October 30 at 11am. All are welcome to attend.
- Received confirmation from Coach Tony Romero that a donor has committed to the second half of game day chairs. These will be attributed to Jerry Alexander and Ellis Odermann.
- Presentation to the Board on October 1<sup>st</sup> for a Capital Campaign was informational and discussion starter. Proposals will go Foundation Board on October 22.
- Annual fund letters going out soon from the President.
- \$70K coming from Dalke Trust to finish landscaping, put in a fence and the rest to unrestricted funds.

#### VIII. Tuition Proposal

The President outlined two tuition proposals, which included a stackable academic/athletic model, as well as an athletic model (like the one currently in use).

The purpose of developing two models was an attempt to identify an alternative model to the current, which would maintain the commitment to develop programs, while also enhancing the ability to enhance fit and higher GPA students.

The Council discussed pros and cons of each model, providing feedback and perspective.

There was some concern that the model has been in use for the past three years, and we have experienced three years of low enrollment. While there is no proof of causation, there is a correlation that must be considered.

#### IX. Adjournment

Meeting was adjourned at 3:20 pm.