



# CENTRAL CHRISTIAN COLLEGE OF KANSAS

## COLLEGE COUNCIL – AGENDA

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Wednesday, February 23, 2021 @ 1:00 p.m., RBC-AC-20

- I. Call to Order
- II. Devotion
- III. Accept the February 9, 2022 minutes.
- IV. President's Report
- V. Old Business/Action Items
  - A. Refund Policy Recommendation [Business Affairs Committee] – Pending BAC review.
  - B. SIS Recommendation [SIS Review Committee] – Pending cost analysis
  - C. Dress Code Recommendation – Pending further review by continuant groups
- VI. New Business
  - A. Proposal of New Program: Associate of Arts in Criminal Justice (SAS) [Faculty Senate]
  - B. Men's Basketball NCCAA Recommendation [Student Affairs]
- VII. Constituent Reports

*Constituent Reports provide an opportunity for principal liaisons to provide succinct updates that may be of importance to the collective interests of the College community. Specific matters may be discussed or tabled to ensure that there is opportunity for inclusive and transparent dialog designed to enhance the mission, vision, and core values of the institution.*

  - A. Academic Affairs (Chief Academic Officer)
  - B. Faculty Senate (President of Faculty Senate)
  - C. Institutional Research (Institutional Analyst)
  - D. Foundation (Executive Director)
  - E. Student Government (SGA Representative)
- VIII. Integrated Planning Matrix
  - A. Update on where the budget process is
  - B. Update on policies & procedures process is
- IX. Oversight Responsibility
  - A. Strategic Plan: will start requesting updates on strategic initiatives during next meeting.
  - B. Governance Manual
  - C. Civic Engagement Initiative
- X. Adjournment



# Central Christian College of Kansas

OFFICE OF THE CHIEF ACADEMIC OFFICER

## FORM A02 – PROPOSAL FOR A NEW PROGRAM

Date: 30 November 2021

This Application is for:  New Degree  New Major  New Emphasis  
 New Concentration  New Minor  New Certificate  
 Different mode of Delivery (new)

Delivery Method of New Program:  Residential  Hybrid (Residential/Online)  Online  
(Check all that apply)

Name of Individual Making Request: COL G Thomas Greco USA (Ret) CJ Program Director

Title of the Program: Associate of Arts Degree in Criminal Justice (SAS)

Sponsoring Department: CJ Program – Human Services Division Proposed Start Date: FA 2022

This form, along with supporting documentation addressing the points outlined below, is required *before* the program can be considered for initial review.

- Description:** Provide a brief description of the program, including the target audience and an explanation of why that audience would pursue this program at Central Christian College of Kansas.  
*Currently, we offer the Associate of Arts in Criminal Justice (AACJ) degree online (SPE). The request is to offer the same degree with residential General Education requirements to our on campus students (SAS). This will provide students with the opportunity to receive an AACJ degree on campus. The targeted audience would be students who are wanting to work as a police officer, correction officer, or security officer. Further, with the Kansas Promise Act, it provides students the opportunity to come to CCCK and receive substantial aid from the state of Kansas.*  
[Kansas Promise Act FAQs \(https://www.kansasregents.org/resources/PDF/Students/Student\\_Financial\\_Aid/Kansas\\_Promise\\_Scholarship\\_Act\\_FAQ\\_8.3.21.pdf\)](https://www.kansasregents.org/resources/PDF/Students/Student_Financial_Aid/Kansas_Promise_Scholarship_Act_FAQ_8.3.21.pdf)
- Rationale:** Review the assessment process and results that were used to identify the need for this program. What evidences exist that the program is needed and is feasible for the College? Describe the groups that were involved with the assessment process and illustrate their perspectives. Provide evidence that inclusion of the program will provide a recruiting pool and result in employable graduates. Provide any other information or data that would outline a rationale for why this program should be considered.  
*Offering this degree makes sense on many levels: We already offer all the courses at CCCK, the College sees an opportunity to recruit more CJ students through the Kansas Promise Act, the degree already exists online (SPE) and is a popular degree, CCCK offers a Bachelor Degree in CJ, and there is a steady need for employment for CJ students. Since the degree already exists at CCCK, and since it will not cost us any more financially as it applies to the curriculum, it seems wise to offer the degree on ground as well as online. Further, when approving the Associates of Science in Health Science, we approved it for both SPE and SAS. The goal is to do the same for AACJ. Regarding a recruiting pool, with the approval of the Kansas Promise Act, significant Kansas State grant money goes to the student who graduates with this degree.*
- Mission Alignment:** Describe the nature and the purpose of the program and its relation to the mission of the College. How does this new program enhance the mission and how does it relate to the strategic plan as articulated by the College?  
*The degree will fall under the Bachelor of Science in Criminal Justice, which was reviewed during the summer of 2021. The degree's program objectives are in alignment with the mission of the College. The new degree would fall in line with both the general education mission as found in the [2021 CCCK Catalog](#) (p. 87-90). The general education curriculum is clearly in line with the mission of the college, as seen by the progression of the Wesleyan Quadrilateral → Core Four → Trivium → Wisdom.*
- Departmental Alignment:** Describe the nature and the purpose of the program in its relation to the stated departmental mission and outcomes.  
*The AACJ degree will continue to align with the mission of the college and the program objectives of the department:*

### Program Objectives

- *Mind: The student can summarize the historical development of criminal justice systems and the role of justice in America and the global community.*
- *Heart: The student can describe the influences and behaviors related to the administration of justice and how each is affected by worldview and culture.*
- *Soul: The student can identify an ethical framework that recognizes the interplay of personal faith, natural law, and public policy.*
- *Strength: The student can choose appropriate procedures associated with law enforcement administration and the prevention, detection, and regulation of crime and criminal behavior.*

5. **Assessment Plan:** Provide a comprehensive description of how the program will be assessed. Describe how the program will incorporate assessment and analysis to ensure program effectiveness. New programs need an annual assessment plan for the first three years and are then incorporated into the quadrennial departmental review process. Describe how the program fits into the overall assessment strategy of the institution. Provide the methods that will be used for benchmarking.

*Since the degree is already built, both the General Education courses and the CJ courses are a part of the Quadrennial Review. It should be noted that both the GE and CJ are being reviewed this school year, 2021-22. Findings will be submitted to the AAAC.*

6. **Program Description:** Describe the curriculum associated with the program, differentiating between courses already in the catalog and those that need to be reviewed for inclusion. The description should also include a comparison matrix of similar programs from other institutions. List all course numbers, titles, and descriptions. Describe prerequisites, co-requisites, internships/externships, and practicums. Provide a curriculum schedule of when the courses associated with the program would be offered and how a student would matriculate through the program.

- a. **Course Syllabi:** Provide a copy of all course syllabi, designating courses that are proposed (new).

*The Degree/Program is already in the catalog for online. Just want to move it to on-ground. No new courses need to be created or built for this degree.*

- b. **Objectives:** Delineate the program objectives/outcomes. Describe any differences related to delivery systems. *The Degree/Program is already in the catalog. Just want to move it to on-ground. Only difference would be General Education courses, which also already exist on-ground.*

- c. **Objective Matrix:** Provide a flow chart illustrating how each learning objective (outlined in the syllabi) ties to the program objective, which in turn should tie to the department's objectives. The chart should illustrate how each departmental objective is supported by each course. The chart should also illustrate how the program is supported by objectives that support Bloom's Taxonomy. Each objective should have corresponding proof of assessment.

*Since this degree is really in a subset of the Bachelor of Science in CJ degree, much of the difference between the SAS and CJ is on the general education requirements. Regarding the courses that are in line with the Criminal Justice section of the degree, the course objectives align with the larger Bachelor of Science in CJ degree and are assessed in their quadrennial review, which has been assigned for this year.*

- d. **Course Schedule:** Provide a schedule clarifying how the courses associated with the program will be introduced to the academic schedule. For those courses that need development, please provide a description of how those courses will be built on the proposed timeline associated with their development.

*All courses are currently on rotation based on need of the College. All CJ courses are offered online. Students who sign up for the degree will simply populate the courses.*

- e. **Course Descriptions:** Each course description should include course code, course title, course description (using appropriate Bloom designation), prerequisites, and any other notes that should be included in the catalog.

*The following is a list of already approved course descriptions in the catalog:*

- *SS-CJ 110 Introduction to Criminal Justice (3) This course focuses on the formal crime control process in the United States. Students will examine the agencies and processes involved in administering justice: the police, the prosecutor, the courts, and correctional systems. Students may receive credit for only one of the following courses: SS-CJ 110, SS-CJ 235.*
- *SS-CJ 212 Introduction to Corrections (3) Outlines the history, current practices, and future directions of corrections in a systematic process showing the evolving changes within the institutional and community based corrections. Topics include the history of corrections, the influence of social thought and philosophy on the development of*

corrections, the rights of the incarcerated inmate, and the duties of the correctional officer.

- SS-CJ 214 Introduction to Law Enforcement (3) The development of U.S. policing, stressing the relationship of police to local politics and the effects of civil service, reform movements, and technological change.
- SS-CJ 215 Introduction to Courts (3) A look at the basic structure of the court system and court process. An up-to-date coverage highlighting several recent trends of the court system.
- SS-CJ 343 Criminology (3) This course is a study of crime as a form of deviant behavior, nature and extent of crime, past and present theories, evaluation of prevention, control and treatment programs.
- SS-PY 320 Social Psychology (3) The study of how the individual is influenced in his or her behavior, attitudes, perceptions, emotions, and thoughts by other people.

- f. **Graduation Data Sheet:** Working with the Academic Office, provide a Graduation Data Sheet illustrating the courses, required hours, electives, and other related requirements.

*Attached below.*

7. **Staffing:** Provide an overview of how the program will be staffed. How will current faculty be utilized and how will this affect their load? Do current faculty and staff have the necessary credentials? What types of staff support will be needed for the program?

*We currently offer all the courses either on ground or online. The ultimate goal is to offer one CJ course in the traditional classroom for CCK SAS students starting in FA 2022.*

8. **Documentation:** Attach all minutes of any meeting in which the proposed program was discussed. Be sure to include minutes specifically denoting acceptance of the program.

*See attached: Email Correspondence between CAO and Director of CJ (pending). Division Meeting Minutes Approval.*

9. **Policies:** Detail any modifications in admission, curriculum, academic policies (e.g. grading, matriculation, etc.), or graduation requirements in comparison to the catalog of record.

*None at this time.*

10. **Fiscal Resources:** In addition to the *Cost Analysis* form, describe any additional sources of financial support (e.g. grants, investments, endowments, etc.). Provide a specific explanation concerning any contractual agreements or partnerships that this program will require. What effects will this addition have on current operational resources?

*None at this time.*

11. **Physical Resources:** Describe the physical capital needed to support the new program. Be sure to designate any resources that represent new items. Include classroom, labs, materials, software, hardware, equipment, etc. How might the addition of this program affect the availability of use of current resources, beyond their current means? Include how the use of those resources may interrupt or affect other programs.

*None at this time.*

12. **Personnel:** List the faculty and staffing resources needed to administrate the program, which would include all personnel needed to interact at every level of student engagement (prospects to alumni). Clearly describe the credentials required (and preferred) for faculty and administration overseeing the program, and describe the level of employment needed (full-time, part-time, adjunct, etc.). Illustrate the course loads associated with each faculty member (clearly demarcate new faculty). In discussing faculty needs, provide evidence that the proposed program is supported by qualified faculty, who desire to support the program.

*The beauty of this degree is that it will not take any more personnel. If anything, it will bring growth to our courses and make the institution money.*

13. **Library:** Provide an analysis of library resources, including online databases and resources.

*Everything is already set in place, since we are not adding to the course offering. All library staff is in place*

Division/Dept. Approval:

*G Thomas Greco*

Division Chair

15 Dec 2021

*12-15-21*

Date

Chief Academic Officer Approval:

Chief Academic Officer

*2-8-22*

Date

Higher Learning Commission Verification:

Substantive Change Application Required

Notification Only

No Action Required

Chief Academic Officer



Date

2-8-22

Signature blocks are to be completed in order as outlined by Table 1.1: Academic Proposal Resource Chart as it stands in the Faculty Handbook.

<p><b>General Education Committee:</b></p> <p><input type="radio"/> Action Required</p> <p><input type="radio"/> Notification Only</p> <p><input checked="" type="radio"/> No Action Required</p> <p><u>N/A</u></p> <p>Date of minutes</p> <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Reject</p> <p><input checked="" type="checkbox"/> N/A</p>	<p><b>Academic Affairs and Assessment Committee:</b></p> <p><input checked="" type="radio"/> Action Required</p> <p><input type="radio"/> Notification Only</p> <p><u>1-18-22</u></p> <p>Date of minutes</p> <p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Reject</p> <p><input type="checkbox"/> N/A</p>	<p><b>Faculty Senate:</b></p> <p><input checked="" type="radio"/> Action Required</p> <p><input type="radio"/> Notification Only</p> <p><u>2-1-22</u></p> <p>Date of minutes</p> <p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Reject</p> <p><input type="checkbox"/> N/A</p>
<p><del>President's Cabinet</del></p> <p><b>College Council</b></p> <p><input type="radio"/> Action Required</p> <p><input type="radio"/> Notification Only</p> <p><input type="radio"/> No Action Required</p> <p>_____</p> <p>Date of minutes</p> <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Reject</p> <p><input type="checkbox"/> N/A</p>	<p><b>Board of Trustees:</b></p> <p><input type="radio"/> Action Required</p> <p><input type="radio"/> Notification Only</p> <p><input type="radio"/> No Action Required</p> <p>_____</p> <p>Date of minutes</p> <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Reject</p> <p><input type="checkbox"/> N/A</p>	<p><b>Status</b></p> <div style="border: 1px solid black; height: 50px; width: 100%;"></div> <p>_____</p> <p>Date</p>

## Cost Analysis



	Year One	Year Two	Year Three	Year Four	Year Five
<b>Assumptions</b>					
FTE: Non-Residential					
Credits: Non-Residential					
Tuition Rate: Non-Residential					
Fees: Non-Residential					
FTE: Residential	3	6	6	6	6
Credits: Residential	30 credits for the year	30	30	30	30
Tuition Rate: Residential	29,600	29,600	29,600	29,600	29,600
Fees: Residential	0				
<b>Revenue</b>					
Tuition	29,600	29,600	29,600	29,600	29,600
Fees	0				
Other					
<b>Total</b>	<b>88,800</b>	<b>177,600</b>	<b>177,600</b>	<b>177,600</b>	<b>177,600</b>
<b>Expense</b>					
Faculty Wages	\$3,000 (one class a semester taught on ground by CCCC instructor)	\$3,000 (one class a semester taught on ground by CCCC instructor)	\$3,000 (one class a semester taught on ground by CCCC instructor)	\$3,000 (one class a semester taught on ground by CCCC instructor)	\$3,000 (one class a semester taught on ground by CCCC instructor)
Faculty Benefits	0	0	0	0	0
Staff Wages	0	0	0	0	0
Staff Benefits	0	0	0	0	0
Instructional Resources	\$1000 (CJ Club)	\$1000 (CJ Club)	\$1000 (CJ Club)	\$1000 (CJ Club)	\$1000 (CJ Club)
Learning Management Costs	0	0	0	0	0
Professional Development	0	0	0	0	0
Library Resources/Databases	0	0	0	0	0
Course Development (SME & Conversion)	0	0	0	0	0
Advertising/Marketing	0	0	0	0	0
Office Supplies	0	0	0	0	0

Other	0	0	0	0	0
Total Expense	\$4000	\$4000	\$4000	\$4000	\$4000
<b>Cost Analysis</b>					
Revenue/Credit Hour	\$987	\$987	\$987	\$987	\$987
Critical Mass (Number of student needed)	3	6	6	6	6

## Associate of Arts in Criminal Justice (SAS)

### Purpose

The Associate of Arts in Criminal Justice is designed for students wanting to advance their career in law enforcement, corrections, social services, or the judicial system by becoming more familiar with the field of law enforcement and enhance general knowledge in the Liberal Arts. The curriculum, designed by professionals in the field, provides students with an introductory perspective of human behavior and law enforcement management. Furthermore, the unique worldview of the institution affords the student to advance their understanding of the ethical and moral approaches to criminal justice.

### Program

The purpose of the Criminal Justice program is to prepare students for possible careers in criminal justice and prepare them to be agents of justice in a global community.

The Criminal Justice program at Central Christian College of Kansas embraces our redemptive role in society and the call of God to provide communal justice. This requires that the student not only understand the professional skills related to criminal justice but also the personal perspectives and dispositions needed to become effective agents of justice in a global community.

Students in the Criminal Justice program will have the advantage of interacting with professionals in the field of criminal justice. Courses are taught by experienced officers in the legal systems which provides excellent teaching on each subject and immediate points of application to real world issues faced by those in the world of Criminal Justice.

Because this program is a hybrid program including both on-campus and online courses, the student will also have the opportunity to interact with a variety of other criminal justice students who are actively engage in the profession.

### Program Objectives

- **Mind:** The student can summarize the historical development of criminal justice systems and the role of justice in America and the global community.
- **Heart:** The student can describe the influences and behaviors related to the administration of justice and how each is affected by worldview and culture.
- **Soul:** The student can identify an ethical framework that recognizes the interplay of personal faith, natural law, and public policy.



- Strength: The student can choose appropriate procedures associated with law enforcement

administration and the prevention, detection, and regulation of crime and criminal behavior.

## Associate of Arts in Criminal Justice (SAS)

The following degree plan is applicable to students enrolling at Central Christian College of Kansas after July 1, 2022, through June 30, 2023. This degree plan will remain in effect until the student ceases continuous full-time enrollment or declares a new major, minor, emphasis, or concentration. Students not maintaining continuous enrollment will need to meet graduation requirements as stipulated by the Catalog of record at their point of reentry. Students may also opt to request that the graduation standards of any Catalog associated with their current enrollment determine graduation standards.

Foundational Skills (13 Credits)		
GS-SM 105	First Year Seminar	1
EN-CP 103	English Composition I	3
EN-CP 104	English Composition II	3
	Communication Course	3
	Elective Bible Course	3
Liberal Arts (24 Credits)		
Mind		
	Science Course	3
	Math Course	3
Heart		
	History Course	3
SS-PY 110	General Psychology	3
Strength		
	Arts Course	3
	Wellness Course	3
Soul		
	Philosophy Course	3
MT-BI 100	Introduction to Biblical Lit	3

Criminal Justice Core (23 Credits)			Electives (5 credits)	
SS-CJ 110	Introduction to Criminal Justice	3		
SS-CJ 212	Introduction to Corrections	3		
SS-CJ 214	Introduction to Law Enforcement	3		
SS-CJ 215	Introduction to Courts	3		
SS-CJ 343	Criminology	3		
SS-PY 320	Social Psychology	3		
	Electives (5 total)			
	Electives			