

Form: \_\_\_\_\_



# Central Christian College of Kansas

COLLEGE COUNCIL

Date: \_\_\_\_\_

Title of the Policy/Action: \_\_\_\_\_

Department Making Request: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_

**Overseeing Affairs Committee:**

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date

**Actions**

**Date of Action**

- **Overseeing Affairs Committee Approval:** \_\_\_\_\_
- **College Council**
  - **Affirmation:** \_\_\_\_\_
  - **Confer:** \_\_\_\_\_
  - **Recommendation:** \_\_\_\_\_
- **Presidential Response**
  - **Approve:** \_\_\_\_\_
  - **Refer:** \_\_\_\_\_
  - **Decline:** \_\_\_\_\_
- **Board of Trustees**
  - **Sent for Affirmation:** \_\_\_\_\_
  - **Date Affirmed:** \_\_\_\_\_

**Minutes Attached Below.**



# CENTRAL CHRISTIAN COLLEGE OF KANAS

## COLLEGE COUNCIL – MINUTES

---

**Wednesday, September 8, 2021 @ 1:03 p.m., RBC-AC-20**

**Present:** Lenny Favara, David Ferrell, Enrique Barreiro, Matt Malone, Katy Potter, LeAnn Moore, Jacob Kaufman, Doug Vanderhoof, Cathy Brown, and Hannah Litwiller (Recorder)

**Absent:** SGA Representative and Kyle Moody (AD)

I. Call to Order

Dr. Favara called the meeting to order at 1:03 pm.

II. Devotion

Dr. Favara shared a devotional thought from Ecclesiastes 3:12-13, followed by prayer.

III. General Business

A. President's Report

1. Budget

The CFO, LeAnn Moore is needing to solidify with the President the 2022-2023 Budget for the upcoming Board Meeting. If any members of the committee have any changes to their departments, please notify the CFO. Right now, CCCK is accrually in the positive, due to COVID funds.

2. Board Meeting

Board Meeting is October 1<sup>st</sup>. The President will provide the entire BOT agenda to the College Council at the next meeting (September 22<sup>nd</sup>). Dr. Barreiro will be sharing as the College Stakeholder for this session. Dalke Drive Dedication is October 1<sup>st</sup> at 10:30am. There will be a faculty reception in the afternoon, in the Briner Academic Center, along with other alumni events on campus over Homecoming weekend.

3. Homecoming

Homecoming schedule is available online. Be aware of how to be involved and to attend. All staff should register so we can get accurate meal counts.

4. NCCAA Statement of Faith

The NCCAA recently modified their statement of faith. As a member institution we are being asked to affirm. A new part of the statement reads:

*We believe there is one God, the creator and preserver of all things. Through Him, male and female were created, and all human life is sacred and cared for from conception (Genesis 1:27). Relative to male and female being the two created and assigned sexes, we offer sanctioned sports according to that construct.*

While, at face value, no specific part of this statement runs contrary to the College (or the FM Church), it was the inclusion of a sentence at the bottom of the document that caused some concern. It read:

*We agree to support the Statement of Faith of the NCCAA and shall submit ourselves in principle and practice to these documents in the administration of our athletic program.*

By consensus the President has been asked to follow up with the NCCAA to clarify the concluding statement, and to confirm that the “*We believe*” statement is in accordance with FM doctrine.

5. Equity in Athletics

In response to a concern lodge with the Office of the President, the President inquired about equity related issues associated with athletic program and administration. While investigations into the concern did not necessarily indicate an issue, the President wanted to be sure to remind the College Community about the importance of being alert to such issues.

B. Admissions Enrollment

The committee looked at the final admissions report. The final enrollment report occurs on Census day, which is Friday, September 10<sup>th</sup>. There was some discussion about spring enrollment numbers and the graduate program, which were included in the report.

C. Academic & College Calendar

Dr. Barreiro reported that the Faculty Senate is recommending that after this year (2021-2022) that the academic calendar return to the traditional calendar as defined by the Registrar, and approved by the Faculty Senate. **By consensus, the College Council affirmed the recommendation of the Faculty Senate.**

Following this decision, and prior to the next meeting, members of the College have been tasked to review the calendar to add any *blackout dates* that would be helpful in planning. This would include start and return dates (athlete’s move in, RA move-in, Engage Days, etc.). The Office of the President will provide copies of the calendar after it has been obtained from the Registrar.

D. COVID Enforcement Mechanisms

In massaging policy concerning non-compliance related to COVID, current staff have adopted the practice of addressing issues as they would any lifestyle related infraction. As the Code of Conduct invites students into treating others with respect, the residence life staff is approaching COVID compliance as an issue of respect within the community. Continuous or egregious infractions will be handled as a disciplinary issue, including the use of the DAC.

Currently, five in isolation and six in quarantine. It has slowed down, but is still steady. The campus remains at Status Orange.

There was a request to add the COVID website link to the Homecoming page for our upcoming Homecoming events, as well as add language for Homecoming.

#### IV. Constituent Reports

*Constituent Reports provide an opportunity for principal liaisons to provide succinct updates that may be of importance to the collective interests of the college community. Specific matters may be discussed or tabled to ensure that there is opportunity for inclusive and transparent dialog designed to enhance the mission, vision, and core values of the institution.*

A. Faculty Senate (Faculty Senate President)

No report. *Calendar was addressed in General Business*

B. Student Affairs (Chief Student Engagement Officer)

Student Life is finalizing Engage Days and All School Picnic details. There was a recent disciplinary issue in which the Disciplinary Affairs Committee (DAC) will be meeting soon.

C. Business Affairs (Chief Financial Officer)  
Business Affairs is working through the 2022-2023 Tuition Proposal to bring to the College Council and eventually to the Board. Meeting on Thursday, Sept 9<sup>th</sup> and will bring the tuition proposal to the next College Council Meeting.

D. Academic Affairs (Chief Academic Officer)  
The Academic Office is working to register dual credit students and schools, with 67 DC students. The Academic Dean is working with Division Chairs about departmental goals.

E. College Advancement/Foundation (Director)  
Dr. David Ferrell shared that the Foundation has received about \$115K in August, 60% of it being restricted. During the Faculty-Board reception, there will be a brief presentation for donors donating over \$10K in the previous year. Each donor will receive a limited edition print of a painting done by Ms. Amy Goering.

The Advancement team is starting traveling soon. During that same time the team will initiate the beginning work towards a new Alumni Book (Feb 22) and an oral history project.

Thursday, the Foundation will be meeting with Col. Vanderhoof and the campus planning committee about possible campaign projects.

F. Athletics (Athletic Director)  
No Report. Mr. Moody was in OKC with the golf team.

There is one application for the Director of Wrestling position.

The Coaches are working on ideas to help Admissions.

The ticketing system is working well! Positive feedback.

G. Administrative Services (Chief of Staff)  
Seventeen members of the staff/faculty have not yet completed FERPA and TITLE IX training. A reminder to please encourage staff members to RSVP to the All Staff Family Dinner on September 17<sup>th</sup>. Lastly, Mrs. Litwiller shared her vision for a Homecoming Door Decorating Contest.

H. Student Government (SGA Representative)  
No Report

I. Institutional Effectiveness (Analyst)  
Mr. Matt Malone is in the middle of external surveys and data requests from different departments.

J. Operational Affairs (Chief Operations Officer)  
Col. Vanderhoof gave an update on Parsons and Gillespie. The Gillespie RD and her family will be able to move in next week.

There was discussion of roofs and funds from insurance.

V. New Business

VI. Integrated Planning Audit

A review of the calendar shows we are largely on track. It was requested that the Faculty Senate and the Council consider when in the matrix decisions about the calendar should be considered.

The President is updating KPIs based on the comments collected through workshop. These will be submitted to the Council for possible approval.

The Five-Year CFO Colleague tool needs to be updated.

The governance page is up and running. It will be added to the staff resource page. Governance Manual and College Council meeting minutes will be available.

#### VII. Oversight Responsibility

Work on Criterion 01 continues

#### VIII. Questions

There was discussion concerning how hourly employees can volunteer – how it may effect time-sheets, etc. The HR representative was asked to provide clarification to administrators and employees.

#### IX. Adjournment

The meeting was adjourned at 2:25 p.m.