



# CENTRAL CHRISTIAN COLLEGE OF KANSAS

## COLLEGE COUNCIL – MINUTES

Wednesday, July 27, 2022 @ 1:08 p.m., RBC-AC-20

**Present:** Lenny Favara, Katy Potter, Matthew Malone, LeAnn Moore, Enrique Barreiro, Kyle Moody, Cathy Brown and Hannah Litwiller

**Absent:** David Ferrell, Doug Vanderhoof, Lara Vanderhoof

I. Call to Order

The Chair called the meeting to order at 1:08pm.

II. Devotion

The Chair shared insights concerning the influence and use of the Wesleyan Quadrilateral, as an aspect of his ongoing character study in 2 Kings.

III. No Minutes to approve.

IV. President's Report

A. Workshop Schedule: In reviewing the draft schedule, the President noted the following and asked for clarification:

1. The shift in the Faculty Training: The draft schedule moved up faculty training days prior to the scheduled kick-off. The President asked for clarification and inquired if the entire schedule needed to be shifted. It was reported that since the report date for faculty pre-dated the kick-off date, those days could be used as faculty focused days, providing greater attention to faculty specific training, without the *interruption* of other topics. This will be assessed.
  - a) There was a suggestion about moving the whole workshop earlier as the staff is focused on registration. The extended workshop is in the middle of registration preparation. Perhaps we can do staff training early, let faculty do theirs, and then a special "Kick-off" together.
2. General Session: The President asked for clarification concerning specific sessions and issues that need to be amplified. Last year we started a shift to intentionally highlight strategic planning as a core aspect of workshop, not as a "one and done" strategy, but more about calling attention to the process and what is in the works, so that people are informed and can more readily engage.

This year we will add a review of results from the Staff Satisfaction Survey. With two years' worth of results, we can now do some comparisons allowing for some discussion and recommendation. Matt (OIE) will lead this session. The goal is to get feedback concerning perceptions, as well as collect ideas on how we might address concerns.

3. Progressive Pizza: The President sought input and understanding related to the individual presentation times. Anything from last year or years before that needs additional focus.

V. Old Business/Action Items

- A. Refund Policy Recommendation [Business Affairs Committee] – Pending BAC review.
- B. SIS Recommendation [SIS Review Committee] – Pending
- C. ERISA Compliance Verification – [Business Affairs] – Pending on Auditors
  - 1. Slowly working through.
- D. Earned Income Credit [Business Affairs – Benefits Committee]
  - 1. With accounting firm.

## VI. New Business

- A. Announcement: The Academic Center will now fall under the purview of Academics and the CAO.
- B. Status of Athletic Director Search
  - a) The President shared that Kyle Moody will continue in his role as Athletic Director (pro-rata). Jeremy Nelson will also serve as Associate Athletic Director and oversee Sports Information.
  - b) The AD and Associate AD will report to President for daily operations. However, as it relates to governance, the All Athletic Council will remain under Student Life Affairs.
  - c) Cathy Brown will serve as the Senior Female Leader, making her an ex-officio of the All Athletic Council.
    - (1) The President will send a memo updating the campus body.
- C. Recommendation from BAC and areas required to have FWS positions to guarantee FSW monies are used.
  - a) Add line to P&P Manual – all areas consider how to leverage FWS eligible students.
  - b) Affirmation of policy.**
- D. Ratification of the Governance Manual
  - a) While the current Governance Manual has been adopted by the College Council, the goal of designing the manual was to allow it to go through a ratification process, providing an official process through which each constituent group could demonstrate support.
  - b) The Chair noted that the ratification process would recognize the document as living (organic) document. Modifications are assumed. Ratifying it allows for us to all have an agreed upon process that we support, so when changes are necessary, we trust the system.
  - c) The Chair entertained a discussion concerning different ways we can seek ratification. Suggestions settled down to two possible options universal electronic voting or taking votes in constituent meetings. Matt Malone will work on a possible electronic option, just in case. **The Council did not reach consensus. The President will evaluate both options and move forward.**

## E. Civic Engagement

The President provided an update on the Christ, Character, and Community initiative. Over the last year, he had worked on incorporating some of the insights gained from his meeting with the General Education Committee and feedback he received from faculty following the general presentation made in All Staff Meeting. The President stressed that while the development of the Working Paper contains specifics, the actual execution of specifics will largely be the outcome of different groups who will become responsible for the actual implementation. As such, specific points should be interpreted as possible points of consideration.

- a) Phases of the program.
  - (1) Review of Vision/Mission Alignment
  - (2) Focus Chapel/Convocation Program: Moral and Civic Leadership Seminar
  - (3) Repackaging: Mondays – Civic side with speakers and Wednesday – Biblical worship and teaching.
- b) Phase 2 – Fall 2022
  - (1) Develop character based badging program
  - (2) Expand knowledge base concerning rural development and civic engagement
  - (3) Review possible general education alignment – including of MCES
  - (4) Seek Grant Funding
- c) Phase 3 – Spring 2023
  - (1) Develop soft skill badging program
  - (2) Realign junior and senior seminar
  - (3) Consider proposed curricular models
  - (4) Develop marketing
- d) Phase 4 – Summer/Fall 2023
  - (1) Implement Co-Curricular Enhancements (Topeka Encounter, Externships, etc.)
  - (2) Implement Curricular Enhancements
  - (3) Embed Assessment

VII. Constituent Reports – None given.

VIII. Integrated Planning Matrix – no changes. Keep up on matrix.

IX. Strategy Planning

A. Departments are responsible for getting any updates submitted prior to presenting at Workshop.

Pre-capital Campaign Study: The Timothy Group will be assisting the College in its attempt to assess our capacity to initiate a campaign. We will be sending a draft Case Statement to a number of donors. Approximately 50 donors will be interviewed, with the rest completing a survey with the intent of providing feedback on the College and the campaign. The Timothy Group will collect the data, which will provide feedback to the Board. We will include Faculty and Staff in this process, as they are stakeholders in the process.

X. Adjournment at 2:48pm