

How to use Turnitin Draft Coach™

Student Guide

A quick note!

Turnitin Draft Coach only works with your free CCKK-issued Microsoft 365 account.

Step 1

Go to [Microsoft 365 online](#) and open a Word document. You will need to log in using your CCKK email address (first.last@my.centralchristian.edu).

Hint: This is the same login information you use to log into Canvas.

Step 2

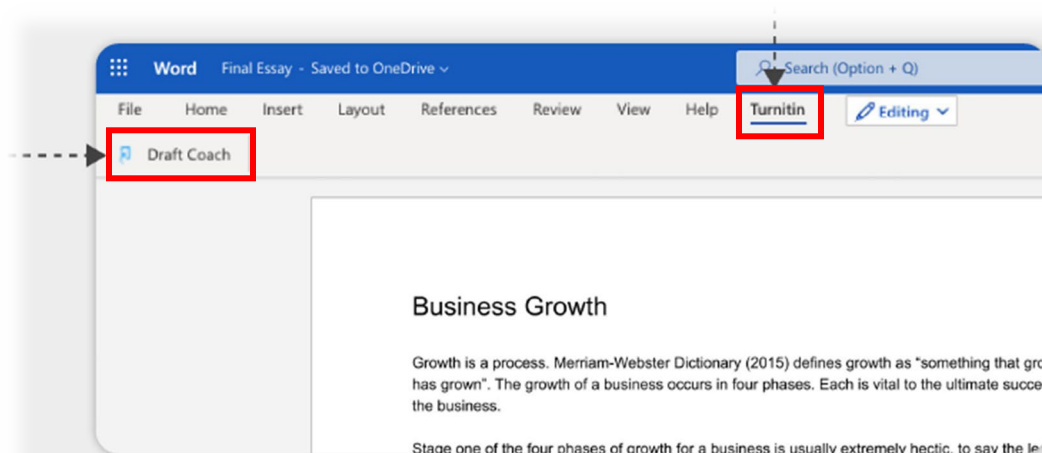
Write your paper for class in Microsoft Word online.

Optional

Prefer writing your papers in the Microsoft Word desktop app? You can still do that! Just write your paper in the Microsoft Word desktop app and then copy-and-paste the text into Microsoft Word online (Step 1).

Step 3

Click on the **Turnitin tab** in the Word ribbon, then click **Draft Coach**.

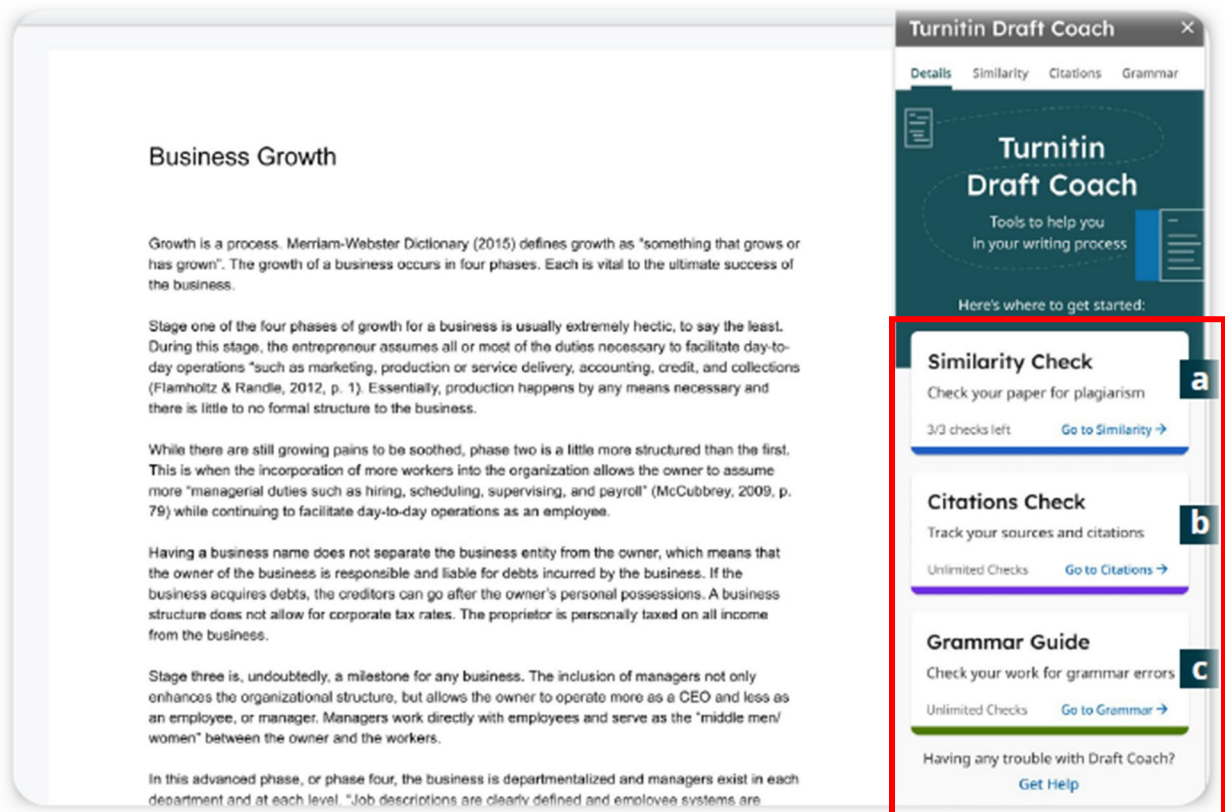


Step 4

The Draft Coach sidebar will appear to the right of the paper. Accept the terms and conditions by clicking the box “I agree...” -- ***you'll only need to do this the first time you use Draft Coach.***

Step 5

To identify similarity, citation and grammar issues, click on: **(a) Go to Similarity, (b) Go to Citations, or (c) Go to Grammar.** **You can run a maximum of 3 similarity checks.** Citations and grammar checks are unlimited.



Step 6

You're all set! Follow the guidance provided by Turnitin Draft Coach. Talk with your professor about the results or visit the Student Success Center if you want more information.