

CENTRAL CHRISTIAN COLLEGE OF KANSAS

POSITION ANNOUNCEMENT: BUS DRIVER

VISION, MISSION, AND PURPOSE

Central Christian College of Kansas is a mission driven institution committed to providing a Christ-Centered Education for Character. As such, Central Christian seeks individuals, committed to Christian Service and Discipleship, in order to sustain a campus community focused on our vision to provide a transformative educational experience, rooted in Christ, to any person desiring to become a faithful steward of heart, mind, soul, and strength.

Founded in 1884, Central Christian College of Kansas maintains a residential program in McPherson, Kansas, though its mission extends much further through its online and graduate programs. Central Christian recognizes the benefits of maintaining a diverse faculty and staff, representing the creativity of a loving and innovative God, and who can provide a wide spectrum of perspectives and experiences. We specifically encourage inquiries from candidates from racial and ethnic backgrounds that are currently underrepresented on our faculty and staff.

SUMMARY DESCRIPTION

Central Christian College is seeking a **Bus Driver**, reporting to the Director of Facilities. A bus driver for Central Christian College is responsible for transporting students and employees safely to and from events in a commercial, mid-size, or small bus. The driver will recognize safety as a priority, yet promote a friendly atmosphere. Overnight accommodations and all meals during trips will be provided by the College. This a non-exempt position is on an as-needed basis and does not guarantee weekly hours.

As a member of the Association of Free Methodist Educational Institutions and recognizing that College's commitment to its vision and mission, all employees are required to affirm of the College's evangelical statement of faith and lifestyle expectations. The applicant should consider the missional perspective of the College, before applying (<https://www.centralchristian.edu/about/>).

Additional requirements include:

- High School diploma or GED
- Valid CDL with passenger and air brake endorsement with safe driving record
- Background check, drug screen, and physical readiness test required
- Model an active and growing personal relationship with Jesus Christ in alignment with the College's lifestyle and doctrinal position.
- Ability to troubleshoot and use critical thinking skills in the event of an emergency
- Ability to manage trip travel to ensure passengers arrive at scheduled time

Duties & Responsibilities

- Operate a large passenger bus and people mover (shuttle bus)
- Obey all traffic laws
- Keep bus clean and in proper operating condition, including: making minor repairs or adjustments as needed, checking tire air pressures, checking fluid levels, and notifying supervisor of any servicing that may be required.
- Observe all mandatory safety regulations for buses
- Perform a pre-trip inspection before starting each trip and notating it in log book. This includes accurate mileage/trip log for periodic review and audit.
- Enforce code of conduct for passengers. Report undisciplined passengers to appropriate College employee
- Travel throughout the Midwest (Kansas, Oklahoma, and Texas mostly) with longer trips sometimes required due to regionals or nationals
- Report all accidents and complete required reports

Interested candidates should submit a cover letter describing their interest in the position and qualifications for this specific position, a resume or curriculum vitae, statement of faith, and the contact information for two professional references and one character reference (include phone and email). **All applications and nominations will be considered highly confidential.** All nominations and applications should be mailed electronically to katherine.potter@centralchristian.edu. The position will remain open until filled.

Central Christian College of Kansas reviews all applications and hires individuals based on their qualifications for the position. Therefore, the College does not discriminate on the basis of race, color, national origin, sex, age, disability, political affiliation, marital status, parental status, or military or veteran status. As a Christian college, affiliated with the Free Methodist Church of North America, Central Christian College of Kansas asserts its right to employ persons who subscribe to the intent, mission, Statement of Faith, and Core Values of the College, as well as the lifestyle expectations articulated in the Free Methodist Book of Discipline (Para. 3000-3430; 2011).