

Business Office

Prepared by LeAnn Moore, CFO

CREATIVE DINING

Creative Dining Summaries for Quarter 1 (July – September) & Quarter 2 (October – December) are as follows:

Expenses

Expense	Quarter	Budget	Actual	Profit/(Loss)
Food	1	\$69,734	\$52,382	\$17,352
Food	2	\$69,734	\$52,382	\$17,352
Labor	1	\$71,992	\$70,778	\$1,214
Labor	2	\$169,186	\$174,812	(\$5,626)
General Expense	1	\$12,503	\$16,603	(\$4,100)
General Expense	2	\$23,292	\$30,550	(\$7,258)
TOTALS	1	\$154,229	\$139,763	\$14,466
TOTALS	2	\$262,212	\$257,744	\$4,468

Meals Served

Meal	Quarter 1	Quarter 2
Early Fall Athletes	5,460 Meals	N/A
Breakfast	2,170 Meals	1,303 Meals
Lunch	6,704 Meals	8,144 Meals
Dinner	6,004 Meals	6,455 Meals
Travel Meals	664 Meals	630 Meals
Staff/Faculty	296 Meals	425 Meals
Free Meals (G.A./R.D.)	361 Meals	400 Meals
Recruit Meals	0 Meals	40 Meals
All School Picnic	284 Meals	N/A
Cash Sales	\$0	\$267
Catering Sales	\$0	\$4,400

Business Affairs

Has not met yet for January 2023 meeting. Budget proposals for the 2023-24 year are being collected. If you have not submitted yours yet, please email to the CFO.

Benefits Committee

Has not met in December or January, but is still working through deciding on a recommendation for a third party administrator to oversee the College’s retirement plan.

Business Office

W-2's, 1099's, and 1098-T's will be distributed by the end of January. W-2's can be picked up from the Business Office once they are completed (an email will be sent to alert employees when they are ready for pick up). 1098-T's for students will be placed in their student mailboxes by the end of the month and an email will be sent to alert them once completed and in mailboxes.

Updated expense and restricted reports will be distributed the week of January 9th. November financials are being finalized and distributed soon. The College has received a draft of the 2021-22 financial audit. Numbers and information is being verified and final items are being sent in to auditors. The College will start the annual process of working with our accounting firm (Capin Crouse) to complete the College's tax reports (990's due in March).