



CENTRAL CHRISTIAN COLLEGE OF KANSAS

COLLEGE COUNCIL – MINUTES

Wednesday, October 11, 2023 @ 1:00 p.m., RBC-AC-20

Present: Lenny Favara, Cathy Brown, LeAnn Moore, Matt Malone, Doug Vanderhoof, Mindi Cromwell, Kyle Moody, Lyndsi Romero, David Ferrell, Katy Potter, Kami Wood (SGA), and Hannah Litwiller (zoom).

Not Present: Lara Vanderhoof

- I. Call to Order
- II. Devotion & Prayer
 - A. The President started the meeting asking members of the Council about “brands” and what brand they might recommend to another. He used this as a bridge to discuss how we respond to “God’s Brand”. At times we are sometimes focused on being consumers of grace, instead of being instruments of grace. This is a good concept to wrestle with; as we are not called to just be consumers, but to also become invested in the experience – sharing the brand with others. President led the group in prayer.
- III. Consent Agenda
 - A. The Consent Agenda (September 13, 2023 Minutes as corrected and Reports) was approved by unanimous consent.
- IV. Old Business
 - A. Post Season Play Drug Testing Policy [Student Affairs] – Pending
 1. The Student Affairs Committee and All Athletics Council approved the following additions to be added to the Post Season Drug Policy. This policy will be going into the student handbook and student Athletic Handbook.
 - a) **Addition to 4.4.1** – *The College will perform a drug test on all student-athletes who have qualified and are scheduled to represent the institution at post-season play. Any individual testing positive for substance use will immediately forfeit his or her ability to represent the institution and will be remanded to the Disciplinary Affairs for a hearing. The student, at his or her own cost, may appeal the test by completing a secondary test before the team’s departure. The appeal test must be completed and interpreted by a licensed professional.*
 - b) **Addition to 4.4.2**
If the use of a substance or substances results in a sanction by the NCCAA or NAIA, which would disqualify the team from participating in post-season play, the College will abide by said sanction.
Since NAIA post-season participation may be compulsory, the remaining members of the team may continue to qualify for post-season play. If an investigation finds widespread abuse of substances and/or violations of the Code of Conduct, the College may opt to pay fines, restricting the team from participating in post-season play.
For NCCAA purposes, the Student Affairs Committee will decide to determine if the team “embodies the mission of the College,” as stated in the Post-Season policy.
 - c) **Addition to 4.4.3** – *If a student tests positive for a substance, they will not be allowed to participate in post-season play. Teams are allowed to participate in post-season play as long as the participating members have met the expectations of the college, the coach, and the Student Affairs Committee. Individuals may be eliminated from post-season play while the team is allowed to proceed.*

On motion from Student Affairs, the College Council approved unanimously. Motion moved to the President’s Desk.

- B. As announced at the last College Council meeting, members of Council were asked to digitally affirm the 2023-2024 Budget, the 2025 Strategic Plan, and Updated Governance Manual (Integrated Planning Matrix). However, the response rate was low enough that the Chair felt it better to revisit the subject, asking the Council to reconsider affirmation.

1. Without objection, the following documents were affirmed by the College Council:

- a) 2023-24 Budget
- b) 2025 Strategic Plan
- c) Modifications to Integrated Planning Matrix and Governance Manual

V. New Business

A. Affirm 2023-2024 Faculty Handbook

1. Faculty Handbook was affirmed by the Board on October 6 and approved by the Faculty Senate. The HR Officer pointed out that the Hiring section was very different and would need to be brought into alignment with the Policy and Procedures Manual. The Faculty Senate President will make sure to include the HR Officer when the Faculty Senate ad hoc committee meets to discuss changes to the 2024-2025 Faculty Handbook. **By Unanimous Consent the College Council affirmed the Faculty Handbook. The Faculty Senate President abstained from the vote.**

B. Memo: Academic Assessments

1. The Institutional Effectiveness Office provided a memo to the College Council communicating that the College Council had aligned with the CCCU Assessment Projects in the past. However, in order to remain within the institutional assessment budget, the OIE would like to focus on the SSI & PSOL (satisfaction surveys for on-ground and online students respectively). Rather than aligning with the CCCU and using the NSSE. The goal will be to realign ourselves with the CAP schedule during the next NSSE cycle.

By Unanimous Consent the College Council the College Council affirmed this action.

C. Approve Degree Name Change [GEC]

1. The General Education Committee and Faculty Senate approved the change of degree names to either Bachelor of Arts or Bachelor of Science for online and residential campuses. The rationale that guided this change was in relation to the Non-Financial Indicators with the accrediting body. This action is believed to ensure clarity of degrees offered as it relates to faculty members ratio. The proposed change was for the 2023-2024 Academic Year.

- a) *The Chair raised concern that we should be careful that the “tail should not wag the dog”. While we want to avoid undue concern with the Commission, it would not be in keeping with our values to make modifications based on that concern alone.*

- (1) The Chair requested that Faculty Senate President reconsider and clarify the action, keeping in mind the historical aspect of some of the degrees. The Faculty Senate President concurred, which would allow for more time to interpret the will of the Senate.

- (a) The Faculty Senate President, CAO and President will meet to discuss.

- (i) *Moved to Old Business.*

VI. President's Report

A. Governance Actions

1. None

B. Board Meeting

1. During All Staff Meeting the President will share more about the Board Meeting. The gist is that current budget projects anticipate a \$1.2-1.5M shortfall. While we have reserves, the Board (and the administration) are reticent to use these resources. While the Board has approved to support operations this year, it is not without some expectations.

C. All Staff Meeting

1. While the All Staff Meeting will primarily focus on presentations from our benefit partners, the President will use the first part of the meeting to discuss the Presidential Task Force on Missional Stewardship and Stability.
 - a) Academics
 - b) Athletics
 - c) Perspective, Vision and Mission
 - d) Admissions
2. The President is currently seeking names for working group participants. He hopes to have leaders identified over the weekend and an initial meeting with leaders as early as Monday. This may seem fast, but we are needing to move fast because any recommendations will need to go to governance committees for consideration and processing.

D. Budget Update

1. The budget was approved by the Board. It includes guardrails that provide spending goals. If kept, this could reduce the shortfall considerably.
 - a) *The President's Office and Business Office will work together to create a robust monitoring report.*

VII. Integrated Planning Matrix

1. October

- a) *OIE provides assessment audit to quadrennial participants [moving to divisional] annual reports, department reports, it's a collaborative effort. AAAC question – follow up with Dr. V.*
- b) *Quadrennial participants review audit (October – December) - pending*
- c) *Review and Revise SEMP Plan (pending)*
- d) *Present Tuition and Finalized Budget to Board for Approval (Board requested President to finish up, working with FA Director and Admissions)*
- e) *Develop following year budget shell - pending*

VIII. Assurance Argument - Oversight Responsibility

- A. Updates to the Assurance Argument are currently in process with the majority of the focus on the insertion of evidence files. The Board did review and affirm work thus far.
- B. Narrative updated with feedback from the staff, but still needing to update summary. Criterion 5 needs to be reworked as well as imbedding a report on finances and enrollment. The hope is to have a draft ready in November/December. There will be Aanother read through with staff before being and finalized and takenn to the Board.

IX. Announcements & Inquiries

- A. National Fitness Court —~~Wednesday, October 17th~~—and ~~Thursday, October 18th~~—have been targeted do installation. Targeting the 2nd or 3rd week of November for launch. Next meeting will be with Blue Cross Blue Shield.
 - a) *Need signage for liability when the Fitness Court is up and ready.*
 - B. Marketing: With the absence of a Marketing Director, the President and the Chief Ops Officer are working on a plan. Next Tuesday they meet with a representative of Edify to discuss management of the web page. In the meantime, all marketing needs should be processed through ~~the~~ Doug Vanderhoof.
 - C. Campaign Update: Soft Opening for the Campaign occurred over Homecoming. Approximately 75% of the 3M project has been pledged.
 - D. Sand Volleyball Court: A question was raised about the placement of the sand volleyball court, which was moved for the fitness course. Doug~~f~~ reported that the matter had been taken up by the Campus Planning Committee. However, SGA has a proposal, the Council of Student Athletics has a proposal, and the All Athletics Council has a proposal.
 - 1. All proposals need to be sent to the COO.
 - E. New international GA for Women's Soccer from Kenya
 - F. Advancement is moving by end of October.
 - G. Are students reacting to the Israel conflict? Council discussed.
- X. Adjournment at 2:04pm.