



CENTRAL CHRISTIAN COLLEGE OF KANSAS

COLLEGE COUNCIL – MINUTES

Wednesday, December 13, 2023 @ 1:04 p.m., RBC-AC-20

Present: Lenny Favara, Cathy Brown, LeAnn Moore, Matt Malone, Kyle Moody, Doug Vanderhoof, Mindi Cromwell, Lyndsi Romero, David Ferrell, Katy Potter, Kami Wood, Lara Vanderhoof and Hannah Litwiller (recorder)

- I. Call to Order
- II. Devotion & Prayer
 - A. The Chair shared from Isaiah 53.
- III. Consent Agenda
 - A. The Consent Agenda was approved by unanimous consent, including**
 1. November 8, 2023 Minutes
 2. Receipt of Constituent Reports
- IV. Old Business
 - A. Degree Name Change
 1. The College Council reconsidered the decision of the Faculty Senate to modify a number of degree/program names to better align with current classifications and to address some degree title drift that occurred with the advent of the online program. Name changes does not change the substance of the majors/degrees or coursework.
 2. In a prior meeting, the Council had requested some clarification of the decision.
 3. The College Council had some discussion:
 - a) *Marketing: Changes to the website and other marketing materials; Is there a budget a timeline for all this? Virtual changes will need to be scheduled. Since this action is for the 2024-2025 Catalog there is time. New print materials will need to reflect changes, but most current print materials (other than CJ) address programs, not necessarily program names.*
 - b) *Clarification: In keeping with policy, we need to ensure a system so that students admitted under an older Catalog still have the option of graduating with the appropriate degree name. Thankfully, it is just a name changed – no changes to the curriculum.*
 - c) *Timeline: original intent was 2023-2024, but the process was delayed. The expectation is that the next Catalog reflect the changes.*
 - d) *The College Council unanimously affirmed the action of the Faculty.*

Levels	Current	Proposed
Associate	Associate of Arts	Associate of Arts (General Studies, Health Science, Criminal Justice)
	Associate of General Studies	
	Associate of Arts in Health Science	
	Associate of Arts in Criminal Justice	
Bachelor	Bachelor of Arts	Bachelor of Arts (Applied Ministry, Ministry Leadership, Pastoral Ministry, Student Ministry, Worship Arts, Contemporary Music, Music, Communication, Liberal Studies, Pre-Law)
	Bachelor of Arts in Ministry	
	Bachelor of Science	Bachelor of Science (Criminal Justice, Psychology, Health & Human Services, Education, Biology, Chemistry, Health Science (Pre-Med), Mathematics (Pre-Engineering), Exercise Science, Accounting, HR, Management, Risk Management, Healthcare Management, Healthcare Management, Entrepreneurship, Organizational Leadership, Sport Management)
	Bachelor of Science in Criminal Justice	
	Bachelor of Science in Psychology	
	Bachelors of Science in Health & Human Services	
	Bachelor of Science in Business (BSB)	
	Bachelor of Science in Healthcare Administration	
	Bachelor of Business Administration	
Graduate	Master of Science in Strategic Leadership	Master of Science in Strategic Leadership

V. New Business

A. Cross Country Reinstated

- The All Athletics Council met and made a recommendation to the Student Affairs Committee to reinstate Cross Country. The Student Affairs Committee discussed the reinstatement of Cross Country, and is recommending reinstatement of the Cross Country program.
a) This recommendation was partially informed by the Presidential Task Force.
- The College Council discussed the proposal, sharing concerns about the use of another athletic program to bolster enrollment.
- Assumed is the reinstatement of outdoor track, as a spring option for athletes.
- The Chair noted that the College Council can approve, but it will ultimately fall to the President and the Leadership Team to consider in light of budget.
- President shared his concerns with the program and the reinstatement of outdoor track.
- The College Council considered the recommendation of the Student Affairs Committee, with the condition that a hire would happen immediately in order to sustain a program in 2024-2025. If not, then no new hire would occur until 2024-2025, with the program starting in 2026-2027. This decision was approved with 8 approving and 3 opposed.**

B. Faculty Concern

- The Chair provided an update to a concern raised by a member of the faculty, focused on student athlete well-being and athletic commitment (time), the Office of the President responded as follows:

a) *Memo Issued: This memo requested the following:*

- (1) Scheduling of a campus-wide refresher on addressing student mental health concerns.

(a) Eighty-five percent of employees (not including adjunct faculty) have completed the training.

- (2) Launch of an Athletic Environment Survey focused on ascertaining perceived athletic time commitments.

(a) The Chief Student Engagement Office gave an overview of the environmental survey.

- (3) That a meeting with the All Student Athletes Council occur to gain testimony about this perception.

(a) This meeting was postponed until the Environmental Survey data could be available to the group.

- (4) CSEO and AD will meet to work through the survey. They will take the data back to the All Student Athletes Council. Coaches will take this survey as well before receiving the student survey data.

C. Off Campus Living – Scholarship Adjustment Policy – Student Affairs/Business Affairs

1. Reviewing data that suggested an annual revenue loss of approximately \$119K/year, a proposal was brought before the Student Affairs Committee to adjust related to scholarships, which would include a reduction in scholarship for those choosing to live off-campus. The Student Affairs Committee approved the recommendation, with the stipulation that Business Affairs Committee would review the proposal and address specific concerns.

2. The Business Affairs Committee worked through the necessary language to be added to the Student Handbook, Academic Catalog and Athletic Handbook that would clearly communicate the reduction of scholarships by 25% for students who live off campus. Language in the proposal include grandfathering current students, and provisions for times when off campus living may be the result of college choice, not student decision.

a) The FA Director expounded on aspects of the policy, including a discussion of how this affects scholarship allocations in athletics.

3. **Through unanimous consent, the College Council approved the new procedure.**

D. Admissions Ethics Policy

1. The President and Enrollment Director provided the College Council with a policy to be added to the Policy and Procedures Manual. A review of Section 8 of the Federal Compliance documentation demonstrated that the College did not have a specific Admissions Ethics Policy, even though all standards were already embedded in practice. To rectify this, the attached policy was presented.

2. Discussion of the statement “Maintain an active enrollment deposit or the equivalent at more than one college”. After discussion, the President felt comfortable taking the line out of the policy.

3. **Dave Ferrell made a motion to approve the Admissions Ethics Policy with edits. Seconded. The motion carried with ten voting in favor and one abstaining. The policy will be added to the current Policy and Procedures Manual.**

E. Memo: Diversity Scale Goals

1. While reviewing evidence for the HLC visit, the Institutional Effectiveness Office recognized that our designated goals related Heart (CORE4), was not in alignment with the actual range of scores possible with the M-GUDS Diversity Scale. Current goals are targeting an average score of 4.5 or higher, but the tool itself assesses students on a scale of 1 to 4.
2. **Doug Vanderhoof made a motion approve the editorial changes for the Diversity Scale Goals (M-Guds) in the Strategic Plan. Seconded. The motion passed unanimously.**

VI. President's Report

A. Strategic Plan Modification DRAFT

1. The Chair provided a draft of the Strategic Plan. This is a mid-year (course correction) modification that reflects the work and recommendation of the Working Groups, assigned with the President Task Force in October. The President has asked members to review, share with constituency groups, and provide any feedback.

VII. Integrated Planning Matrix [December]

A. Budget Update

1. The CFO provided a budget update related to current goals and guardrails. We currently have 2.18% left of projected budget for December. Over Christmas break, the CFO will make updates to departmental budgets.
2. The President shared about the Board Finance Committee meeting last night. Current cash flow projections still assume between a \$1.2-1.4M cash deficit for year end. However, that includes some assumptions, which even the Finance Committee recognized need to be removed from the equation. While we will pay off the LOC with the Butterfield Foundation, the PBT line of credit (\$400K) and internal loan (\$500K) will either be addressed through the use of contingency funds or pushed into next fiscal year. This reduces the projected deficit to \$200K-\$500K. Careful attention to guardrails and enrollment management through spring can help us bring that down to close to zero (0).
 - a) *The adjusted budget can help guide us. If every student who owed and every student who had aid was processed, we wouldn't have to draw down contingency funds to cover December operations. This is positive. However, we will draw some contingency, as not everyone has paid. We will look to reimburse that fund as payments are made.*
3. Intent to Return – lots of flux, but persistence seems to be holding and new enrollments are within expectations.

B. SEMP

1. The SEMP plan was updated and sent to the Board of Trustees. Other revisions are in the works.

C. Campus Plan

1. As part of the integrated planning matrix, the campus plan is to be reviewed annually by the College Council. This is not yet possible, as we do not have an updated Campus Plan. The COO is working with a company to develop said plan.

VIII. Assurance Argument - Oversight Responsibility

A. Argument

1. The Leadership Team has reviewed Criteria 1, 2 and part of 5. Edits are being made and evidences added as the document in preparation for the read through scheduled on December 18th.
2. An All Staff read through will take place on December 18. The Institutional Effectiveness

Analyst has created groups and will be sending out the groups and meeting locations by the end of the week.

3. Criteria 3 and 4 – Currently with the CAO for review and will be reviewed by the Faculty next week.
4. Criterion 5 is still in process.

IX. Announcements & Inquiries

1. Dr. Mindi Cromwell shared that recruitment data has suggested an interest in the Ministry Leadership program. This program was under the old EXCEL model, but due to this interest, the department is looking to launch in the online market.
2. In response to the Working Group on Academics, AAAC is meeting to review potential new majors. This is in alignment with the recommendation to forge a partnership with Rize, allowing for expanded majors in the Business Department (e.g., Cyber Security, Data Analyst, etc.).
3. Kyle Moody shared that the North Gym is being closed so that the floors can be resurfaced during Christmas Break.
4. Dave Ferrell shared that the Capital Campaign is \$1,300 short of reaching 80% pledged towards \$3M dedicated to projects. This has been a good year. Now it's about getting the cash and pledges. Currently in Christmas campaign.
5. Dr. Vanderhoof shared that in spring there will be 85 graduates. We will look to host two commencement programs. The Academic Office is also pursuing a strategy to help students with the intention of leaving to reassess and pursue completing an AA.
6. Upcoming Graduate start in January with nine paying with 2 GA's. SPE start is zero, but do have people in process. There is an estimate of 11-12 SAS Spring students.

X. Adjournment (3:05pm)