

Form: _____

Status:



Central Christian College of Kansas

COLLEGE COUNCIL

Date: _____

Title of the Policy/Action: _____

Department Making Request: _____

Proposal: _____

Reasoning: _____

Proposed Start Date: _____

Actions

Date of Action

- **Overseeing Affairs Committee Approval:** _____
- **College Council**
 - **Support:** _____
 - **Approve:** _____
 - **Confer:** _____
 - **Recommendation:** _____
- **Presidential Response**
 - **Affirm:** _____
 - **Refer:** _____
 - **Decline:** _____
- **Board of Trustees**
 - **Sent for Affirmation:** _____
 - **Date Affirmed:** _____

Minutes Attached Below.

Financial Aid Issue November 20, 2023

Issue: students on scholarship living off campus, with no adjustment in their scholarship thus reducing an income stream.

Proposal: All students receiving scholarship who live off campus would have their scholarship reduced by 25 percent.

Purpose of proposal – increase revenue.

When proposal takes place – this will take affect for the 2024-25 recruiting cycle, and will be retroactive to all recruits already offered.

Coaches will earn 75 percent of their on campus allotment for off campus students

All off campus students currently receiving scholarships will be grandfathered in moving forward, as will the coach receive on campus allotment. If there is a break in the students enrollment the student will fall under the new 75 percent policy.

Rationale: Since CCKC would not be collecting nearly \$9000 in income by the student living off campus, reducing the scholarship is reasonable. In the 23/24 school year we are missing out on about \$119,000 of income by allowing the student to have the full scholarship/allotment. 25 students x .25 x \$19000 tuition.

Projected savings in 2024-25 school year – one-third of \$119,000 = about \$40,000.

This proposal is in line with area colleges as most adjust scholarships downward if living off-campus.

Statement for Student Handbook:

Students may apply to live off campus or with parents. Any student approved by the Student Life Office to live off campus will fall under this policy and their institutional offers will be reduced by up to 25 percent.

In the event that the College reaches maximum capacity in the residence halls and students are asked to live off campus, the College Administration reserves the right to amend this policy.

Statement for Catalog:

Students may apply to live off campus or with parents. Any student approved by the Student Life Office to live off campus will fall under this policy and their institutional offers will be reduced by up to 25 percent.

In the event that the College reaches maximum capacity in the residence halls and students are asked to live off campus, the College Administration reserves the right to amend this policy.

For Athletic Handbook:

Any student approved by the Student Life Office to live off campus will fall under this policy.

When a coach recruits an athlete that chooses to live off campus the coach has the freedom to scholarship the athlete at the amount the coach deems appropriate. However, the coach will

only earn 75% of an on campus allotment for that athlete (i.e. if the on campus allotment is \$10,000 the coach will earn \$7,500 for the off campus allotment). All awarded scholarships must stay within the amount that the coach has earned.

In the event that the College reaches maximum capacity in the residence halls and students are asked to live off campus, the College Administration reserves the right to amend this policy.

Student Affairs

November 28, 2023

12:00 p.m. in The Archer Center

Minutes

Attendance: Cathy Brown, Cheyenne Marshall, Tony Romero, Heather Hartzell, Zach Fleming, Kyle Moody, Rick Hughes, guests David Ferrell and Lyndsi Romero

Absent:

3. Prayer - Heather
4. Approve Minutes
5. Housing Proposal (see below)

Housing Proposal Information:

Financial Aid Issue November 20, 2023

Issue: students on full-scholarship living off campus, with no adjustment in their scholarship thus reducing an income stream.

Proposal:

1. All students receiving a full scholarship who live off campus would have their scholarship reduced by 25 percent.
2. Purpose of proposal – increase revenue.
3. When proposal takes place – in 2024-25 school year
4. Coaches will earn 75 percent of their full allotment for off campus students
5. All off campus students currently receiving full scholarships will be grandfathered in moving forward, as long as they maintain their status as a full-time student. If there is a break in enrollment the student will fall under the new 75 percent policy.

Rationale:

6. Since CCK would not be collecting nearly \$9000 in income by the student living off campus, reducing the scholarship by \$4750 is reasonable.
7. We are missing out on about \$119,000 of income by allowing the student to have the full scholarship. 25 students x .25 x \$19000 tuition
8. Projected savings in 2024-25 school year – one-third of \$119,000 = about \$40,000.
9. Most area colleges adjust a full-time scholarship downward if living off-campus.

For Student catalog:

Students can be approved to live off campus or with parents, however in doing so their institutional offers will be reduced by up to 25 percent of the full offer.

For Policies and Procedures:

When a coach recruits an athlete that chooses to live off campus the coach has the freedom to scholarship the athlete at the amount the coach deems appropriate. However, the coach will only earn 75% of a full scholarship for that athlete. (If the full scholarship is 10,000 the coach will earn 7,500 for the off campus athlete). All awarded scholarships must stay within the amount that the coach has earned.

- This comes on motion from David and Lyndsi.

- Motion to affirm. Cheyenne Motion, Rick second. Motion affirmed.
- Student Affairs Approved the Housing Policy presented and agreed to send the Policy over to the BAC with the exception that the BAC will determine how to handle a student living in on campus housing but approved to live off campus.

6. Cross Country – motion from athletics council to resurrect cross country.
 - a. Alex will help look for a coach and he already has student leads for this. Prospective students say they like Central but would like cross country. Alex can be the temporary coach until someone could take over in the spring.
 - b. We need to do something to bring in funds to the college and cross country is a low-risk low-cost move to bring students in.
 - c. Concern is there will not be any financial support or man-power for adding cross country. Another concern is that other sports do not have enough financial support or man-power (assistant coaches).
 - d. Straw pole Vote within the committee to start a cross country team. For 7, 1 abstain. This will go onto the college council.
 - e. Official motion that we move this to move forward to college council: For 7, no against, 1 abstain. This will go onto the college council.
7. Environment Survey Update
 - a. Results are still in progress.
8. New Business
 - a. Volleyball court update – President and Doug will finalize the decision.
9. Next Meeting: Tuesday, January 30th

Business Affairs Committee
December 6, 2023

Present: LeAnn Moore, Aaron Hoxie, Lyndsi Romero, Katy Potter, Melissa Kent, Alex Wuest, and Hannah Litwiller

The Chair, LeAnn Moore, called the meeting to order and Hannah Litwiller led in prayer.

Approve Minutes

Lyndsi Romero made a motion to approve the minutes from March 3, 2023. Seconded. There was discussion and one question was asked about the current status of the Loyalty Grant for undergraduates who enter our graduate program. There had been a request for a 30% Loyalty Grant. College Council had discussed and determined there was no evidence to support the assertion that it would attract new SGS students. The discussion moved and the President had requested that the CFO, FA Director and Enrollment Director focus on using this concept with online students.

The CFO was willing to bring this Loyalty Grant for graduate students back to College Council. No further discussion. There was unanimous consent to approve the minutes.

Confidentiality

The CFO had provided the committee with a Business Affairs Confidentiality Form to fill out. Questions were raised about what kind of information could be passed on to constituent groups. The CFO clarified that anything not specific to the group could not be shared, i.e. specific budget information for other departments.

Off Campus Housing - Reduced Scholarship

The FA Director shared a proposal that was created by an ad hoc committee and affirmed by Student Affairs with a caveat. This proposal is a change to policy and would create an opportunity for cost savings and it would affect the Give Back Rate.

Student Affairs asked Business Affairs to address the issue of how to handle a student who is considered off campus but is renting from the college.

Business Affairs discussed the proposed language for that student handbook and Policy and Procedures Manual in regards to students who choose to live off campus or in campus rentals.

Hannah Litwiller made a motion to affirm the proposal brought to the committee by Student Affairs with the recommended highlighted changes to be made in the Student Handbook, Academic Catalog and Athletic Handbook:

Proposal: All students receiving scholarship who live off campus would have their scholarship reduced by 25 percent.

Purpose of proposal – increase revenue.

When proposal takes place – this will take affect for the 2024-25 recruiting cycle, and will be retroactive to all recruits already offered. Coaches will earn 75 percent of their on campus allotment for off campus students All off campus students currently receiving scholarships will be grandfathered in moving forward, as will the coach receive on campus allotment. If there is a break in the students enrollment the student will fall under the new 75 percent policy.

Rationale: Since CCK would not be collecting nearly \$9000 in income by the student living off campus, reducing the scholarship is reasonable. In the 23/24 school year we are missing out on about \$119,000 of income by allowing the student to have the full scholarship/allotment. 25 students x .25 x \$19000 tuition. Projected savings in 2024-25 school year – one-third of \$119,000 = about \$40,000. This proposal is in line with area colleges as most adjust scholarships downward if living off-campus.

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The motion was seconded. No further discussion. There was unanimous consent to approve the proposal and move to College Council.

Meeting was adjourned by CFO at 3:05pm. Meeting Minutes by Hannah Litwiller.