

Administrative Services

Presented by Hannah Litwiller

Social Committee/Morale Boosters

The Social Committee hosted a Family Night at the P&M Pumpkin Patch. 74 staff/family members attended this event on October 12th and was again, a hit!

The First Lady and Chief of Staff are in the process of planning for the President's Christmas Reception. Invitations have been ordered.

Upcoming Events:

- All Staff Meeting: November 20
- Deck the Halls: November 22
- Christmas Reception: December 15

Vector Solutions

- Overdue:
 - September 16 – FERPA and Title IX & Sexual Harassment Prevention
 - September 30 - Active Assailant Preparedness
 - October 31 – Customer Service Overview
- Upcoming:
 - November 30 – Diversity and Inclusion
 - January 31 – Workplace Bullying: Awareness and Prevention
 - February 24 – Student Mental Health Awareness, Intervention and Referral

Please remind your staff that these are mandatory!

Staff Council

The Staff Council met on October 27th. Though no new business came out of the meeting, different staff members who are part of the Presidential Task Working Groups shared what each group has been discussing. Though each group has been discussing multiple topics, the main topic was about the identity of the school and who we are.

Faculty Senate Report

Rev. Dr. Mindi Grieser Cromwell

Faculty Senate meeting – October 2023 Highlights

- Updated Faculty Senate by laws to accurately reflect current realities:
 - Removed SPE Director as voting member as that position does not exist.
 - Updated executive session rules to be more precise: “Faculty Senate reserves the right upon a 2/3 vote to go into an executive session for voting members only”
 - Updated and included more specific rules on electronic voting:
 - “Electronic voting, conducted by the Faculty Secretary or by the Faculty Senate President, may be administered in lieu of voting in physical assemblies (i.e., face-to-face assemblies) of the full faculty. The guidelines for electronic voting are as follows:
 1. The Faculty Secretary or the Faculty Senate President will post by e-mail to the full faculty the motion(s) in question and, when appropriate, supporting documents (e.g., minutes from preceding assemblies of the full faculty in which the issues/motion(s) were debated).
 2. Voting will proceed for a minimum of five business days, to allow for further debate in accordance with an announced start and finish time.
 3. Once the voting starts, it should proceed with only periodic reminders about the deadline to vote.
 4. In the event of network outage during the voting period, voting is extended by the number of hours the network was inoperable.
 5. The outcome of a vote, i.e., the success or failure of a motion, is determined by simple majority of those voting, provided that at least one-third of those eligible to vote do so.
 6. In the event of a tie vote, the Faculty Senate President, who otherwise would not vote, is authorized to vote and break the tie.”

Foundation/Advancement Report to the College Council
Central Christian College of KS
November 2023

Prepared by Dr. David Ferrell

- 1. Capital Campaign Goals** – We are officially in the public phase of the campaign. At Homecoming, we had four alumni step up and help with the campaign, one in a very major way. The different projects are a) dining hall renovation (\$800,000), b) residence hall expansion (\$1,900,000), c) rehabilitative & mental health program expansion (\$100,000), d) outdoor fitness park (\$200,000), e) annual fund and scholarships (\$1,500,000 over three years).
- 2. Campaign Totals** - The three year total for the four projects is \$3,000,000. Adding the annual fund three year total is \$1,500,000 for a grand total of \$4,500,000.
- 3. Capital Campaign Current Numbers** - A total of \$2,552,908 (as of Tuesday, October 31) has been confirmed as officially pledged toward the campaign. An additional \$251,150 has been officially asked, but not confirmed. On top of this another \$343,000 was reported on a fall 2022 survey completed by potential donors who indicated an estimate of the amount they could help us on the campaign. In addition to this, efforts will soon kick into high gear to approach area and other appropriate foundations for gifts toward the campaign.
- 4. Specific numbers of note are:** *Residence Hall* - \$650,150 has been pledged; *Fitness Court* - \$175,060 has been pledged, with the grand opening scheduled for November 16; *Curriculum* - \$16,320 has been pledged; *Dining Hall* – \$400,910 has been pledged; *Where Needed Most* - \$1,024,578 has been pledged that gives the College flexibility to where it can be applied; and *Annual Fund* - \$178,970 has been pledged. (Note: most of the Annual Fund dollars will come through non-pledged gifts throughout the three fiscal years.) *Other* - Donors have also had their own projects which some of these have been included for a total of \$106,920. This equals the \$2,552,908 list above in number 3.
- 5. Appointments Made** - Thus far, 143 individual appointments have been conducted by President Favara, Joe Johnston or Dr. David Ferrell with either an individual or a couple. A west coast trip is planned for November 12-19. A chunk of the \$343,000 from potential donors listed above will be on our itinerary.
- 6. Don Anderson gift** – The AZ property has been sold and all funds collected with the AZ account finalized and closed. The WA property has been closed as well for a total of a few dollars shy of \$3,000,000. The Anderson estate (as opposed to the gift to the College) is in the process of being closed which could yield more funds for the College.
- 7. Advancement Move** – We are finally moving to campus November 1. We will be on the first floor of Science Hall across from the business office. We will take up residency there by the end of the day, but we have until November 30 to get all of our things out of the downtown office area. It feels like we are moving from the Taj Mahal Hall to a cracker box, but there will be a lot of synergies created with us on campus.

HR Read Ahead

Prepared by Katy Potter

Payroll

- November payroll is four weeks for non-exempt workers
- Still have FWS money available to use for student workers; still have students looking for a job so if you can use some help let myself or Lyndsi know
- Next upcoming paid days off: Thanksgiving, November 23 and 24

Human Resources

I am currently working on the following:

- Independent retirement audits for 2014-2013
- Benefit open enrollment day for 2024 will be November 14th- Pathway will be here for one on one appointments
- Mariner/TIAA will be here December 5th and 6th for one on one appointments

Done:

- 2022 Form 5500
- Non-discrimination retirement testing for 2022
- Independent retirement audit info pulled for 2017-2015

Operations

Prepared by Doug Vanderhoof

Facilities

Closed on the 1325 S Walnut property on October 31, 2023.

No proposal has been received from SGA or Student Affairs Committee regarding the volleyball court location.

Architect will be on campus next week for the BSC project.

October 2023

STUDENT LIFE REPORT

RESIDENT LIFE

- Resident Life Events for dorms
- Team Challenge – a bonding event with halls competing against each other while playing a variety of games

STUDENT GOVERNMENT

- Hosted several events for Homecoming Week, including our Spirit Week, Coronation, Homerun Derby
- Tailgate at soccer field

STUDENT LIFE

- Resident Life Council has met with several students on campus expectation requirements.
- Held a Club/Activity Fair so students could learn about various opportunities hosted by the institution.
- Cathy traveled to Asuncion, Paraguay in October to be a Keynote Speaker at the Association of Christian Schools International (ACSI) Southern Cone event where Principals from Paraguay, Uruguay, Bolivia, Chili, and Argentina were represented. Cathy also spoke to the Board of Directors, faculty and staff at the Evangelical University of Paraguay and discussed MOU opportunities.

STUDENT AFFAIRS

- Met to discuss the language on the new policy for the Athletic Post Season Drug Policy.
- Met to discuss student choice on placement of the sand volleyball court.
- Retention for first time freshman increased from 49% to 61%.

CAMPUS MINISTRY

- Tickets (10) have been ordered for The Passion in January (Atlanta).
- Working on spring theme: Who Cares?!
- Faculty or staff Bible studies happening three different nights each week!

- Student-led (and organized) prayer and intercession happening nightly
- A wing of college students is partnering w/ MacFREE in their Tri-dinner event
- Working with community churches for “adopt a college student” program
- Hosted ministry fair on campus, and invited local churches and ministries to come and meet the student body
- FCA started meeting
- Zach traveled to the AYME (Association of Youth Ministry Educators) in Chicago. He will share information on Trauma Informed and Embracing Multi Cultural Multi Racial and Multi-Cultural Ministry for the Church and the Academy.