



# CENTRAL CHRISTIAN COLLEGE OF KANSAS

## COLLEGE COUNCIL – MINUTES

Wednesday, November 09, 2023 @ 1:10 p.m., RBC-AC-20

**Present:** Lenny Favara, Cathy Brown, LeAnn Moore, Doug Vanderhoof, Mindi Cromwell, Lyndsi Romero, David Ferrell, Katy Potter, Kami Wood, and Lara Vanderhoof (Virtual).

**Not Present:** Matt Malone, Hannah Litwiller, Kyle Moody

- I. Call to Order
- II. Devotion & Prayer
  - A. The Chair started by apologizing for his tardiness, due to his presence at a Chamber of Commerce Annual Meeting.
  - B. The Chair then shared some thoughts on Colossians 4:2-6.
- III. Consent Agenda
  - A. The Consent Agenda was approved by unanimous consent (October 11, 2023 Minutes and Receipt of Constituent Reports).
- IV. Old Business
  - A. Degree Name Change – Pending
    1. Dr. Cromwell (Faculty Senate President) shared that the Faculty have reviewed and taken action. The College Council should receive an update shortly.
- V. New Business
  - A. No New Business
- VI. President's Report
  - A. Governance Actions
    1. Affirmed the Council's Action to affirm the 2023-2024 Budget, 2025 Strategic Plan, Faculty Handbook, and modifications made to the Integrated Planning Matrix and Governance Manual, with the understanding that we will look to realign during the next NSSE cycle with CAP
    2. Affirmed the Council's to approve modifications in the assessment calendar, which currently aligns with the CCCU CAP
    3. Affirmed the Council's action to approve the Post Season Play Drug Testing Policy
      - a) *New language was added to the Athletic Handbook and distributed for publication.*
      - b) *Post Season Drug Policy – language was viewed and revised. Coaches should look at to determine if any changes are needed.*
  - B. Task Force Update
    1. Dr. Favara began by articulating his thanks to the Working Groups. A number of recommendations have been submitted to the President for consideration. He shared a number of these recommendations with the Council, providing opportunities for feedback. The President has the full text of these recommendations, which he can make available to anyone interested in seeing them.
      - a) *The Council had a robust discussion about the recommendations and provided feedback to the President.*

## VII. Integrated Planning Matrix

### A. Budget Update

1. The CFO provided a budget update related to current goals and guardrails. Reports were provided to key individuals. Currently, if we were to meet our guardrails, we would have to curtail spending (non-fixed costs) to under \$33,000.
2. Budget planning is moving forward. Currently, the CFO is asking participants to project two years out.

### B. Quadrennials

1. These are currently being reviewed with the Academic Affairs and Assessment Committee, and should be going to the full faculty soon.

### C. SEMP

1. While the SEMP was completed earlier this year, it is being revised as feedback from the Working Groups is considered and incorporated. Still looking at a December completion date so that the Board can review.

## VIII. Assurance Argument - Oversight Responsibility

### A. Argument

1. Criterion 01 – Completed an additional read through, with revisions. It has been assigned to OIE to finish uploading evidences.
2. Criterion 02 & 05 – Currently under review.
3. Criteria 03 – 04 – Assigned to the Academic Dean for review. Once finished it will go to OIE for revisionary work and then be submitted to the Faculty Senate President for faculty review.

### B. The Review Team has been named.

## IX. Announcements & Inquiries

### A. Next Thursday, the College is hosting the ribbon cutting for the new Outdoor Fitness Center.

### B. In light of a recent requested review by legal counsel, some modifications have been made to the Title IX webpage in order to ensure compliance with Title IX, Clery, SAVE, and VAWA. A few modifications in procedure are also being implemented.

### C. The College signed with an initial architect to do develop designs for the dining hall refurbish. It may include modifications in the ADR and Mudhole.

### D. November 9 @ 11 am – Scholarship recognition luncheon with donors and students.

### E. The Chair officially welcomed the Advancement Office and Foundation back to campus. During this transitional period, portions of the copy room will remain in flux, until campus planning, decided what to do what with that space.

## X. Adjournment 3:38 pm