

CENTRAL CHRISTIAN COLLEGE OF KANSAS

JOB DESCRIPTION: CROSS COUNTRY COACH

Department: Athletics
Direct Supervisor: Athletic Director
Effective Date: January 1, 2024
Status: Part-time¹ (12 months), Exempt
Location: McPherson, KS

Job Summary

As a member of the instructional coaching faculty at Central Christian College of Kansas, the incumbent recruits, engages and retains student athletes in the mission of the College, while providing skillful theoretical and practical sport specific instruction and experience. The program is expected to recruit and retain successful student-athletes that contribute academically, socially, spiritually, and athletically to the life of Central Christian College of Kansas. Program must maintain a minimum roster size (25) of mission-centric student-athletes.

Education, Experience, Skills, and Abilities

- Bachelor's degree or higher required
- Past coaching experience preferred
- Past recruiting experience preferred
- The ability to relate to and communicate with young adults

Essential Duties

Teaching/Coaching/Ministering (51%)

- Instruct, coach, mentor, and minister to student-athletes
- Assess performance and provide practical instruction
- Provide instructional and experiential training related to the CORE4
- Conduct analysis and instruction on individual and team performance
- Plan practices in alignment with competitive strategies
- Provide direction and guidance related to pre-game, game, and post-game collaboration
- Provide spiritual instruction and experiences designed to foster faith development
- Promote academic success through partnerships with faculty and student success
- Organize, oversee, and participate in team community service initiatives; at least one annually
- Participate in Chapel, Convocations, Colloquia, and other spiritual formation activities

Recruiting (25%)

- Identify, evaluate, and recruit potential team members to CCCK
- Retain team members
- Ensure the program meets annual squad/roster size number

¹ Coaches seeking full-time status can inquire about other curricular or operational positions that align with the degree, talents, and interests of the individual.

- Ensure recruiting activities adhere to College, NAIA, NCCAA, SAC, and other related policies and procedures

Administration (15%)

- Ensure ongoing eligibility of student athletes and monitor their academic progress
- Conduct inventory of uniforms, supplies and equipment
- Prepare an annual budget and leverage fiscal resources
- Attend and participate in required meetings
- Participate in campus service and leadership opportunities regularly, serving in at least two annually (e.g., committee, task force, major event, etc.)
- Represent the College at conference, regional, state, and national meetings
- Work with the SID to provide accurate data for individual and team accomplishments, as well as game scores
- Provide reports and documentation when required by the Director of Athletics
- Raise funds as appropriate to the scope and need of the program

OTHER DUTIES (9%):

- Participate as an organizational member of the Athletic Department, investing time, energy, and counsel designed to enhance the overall work of the athletic program
- Other duties as assigned by the Director of Athletics

NOTICE OF NON-DISCRIMINATION

The College does not discriminate on the basis of race, color, national origin, sex, age, disability, political affiliation, marital status, parental status, or military or veteran status. As a Christian college, affiliated with the Free Methodist Church of North America, the College asserts its right to employ persons who subscribe to the intent, mission, Statement of Faith, and Core Values of the College, as well as the lifestyle expectations as articulated in the Policies and Procedures Manual.