

**Ministry and Theology  
Quadrennial Report  
2017 - 2020**

<b><u>HLC Ref.</u></b>	<b><u>Academic Standard &amp; Narrative</u></b>	<b><u>Possible Artifact, Document, or Data Set</u></b>
1.A1 & 1.A5	<p>Provide the department's mission statement and explain how it fits within the context of our institution. Provide evidence that the mission is clearly articulated through public information, such as purpose, vision, values, goals, plans or priorities.</p> <p><b>The Ministry and Theology Department (MinT) department mission statement (adopted December 2017) seeks to prepare biblically grounded, theologically sound, spiritually formed, professionally competent graduates for kingdom service.</b> The MinT Department's goals connect with CCCK's Fit Four:  <b>1. Fit Mind: Biblically Grounded</b> <b>2. Fit Mind: Theologically Sound</b> <b>3. Fit Soul: Spiritually Formed</b> <b>4. Fit Bodies: Professionally Competent</b> The four department outcomes, directly linked to the MinT department goals and Fit Four can be found in the Academic Catalog (pp. 139, 2020-21). All syllabi include the MinT department objectives and student learning outcomes connected to that objective. This demonstrates that the MinT department and courses are intentionally fulfilling the mission of the college.</p>	<p>EVIDENCES:</p> <p>Department website 2020-21 Academic Catalog <a href="https://www.centralchristian.edu/academics/humanitiesdivision/mint/file:///T:/Catalogs/2020-2021%20Catalog.pdf">https://www.centralchristian.edu/academics/humanitiesdivision/mint/file:///T:/Catalogs/2020-2021%20Catalog.pdf</a></p>
	Provide evidence of actions and decisions that demonstrate the department and related program's service to the public, not solely the institution or any superordinate entity.	EVIDENCES:

1.B1	<p>The Ministry and Theology Department (MinT) serve the public in several key ways throughout the school year and beyond. Since 2021, we have provided two online courses for those considering ministry in the Free Methodist Church of North America. These six week online classes are part of the requirement for ministerial candidates. Dr. Mindi Cromwell teaches these classes. Dr. Larry Anderson serves with the conference superintendent in giving pastoral oversight and preaches regularly at St. Barnabas Free Methodist Church. This church plant is on the campus of Central and ministers to both McPherson community members and students. This also serves as an occasional outlet for ministry majors to have preaching opportunities. The department also hosts the annual Chaney Bible Lecture in the spring semester. Evidence may be found in department minutes and through posters and bookmarks designed to promote the event. MinT Students in the MT-SM 380/480 Action Reflection Seminars serve as interns in local churches and provide community service to the public.</p>	<p><b>Link to Free Methodist classes offered on CCK website</b> <a href="https://www.centralchristian.edu/credentialing/">https://www.centralchristian.edu/credentialing/</a>  <b>Link to department minutes in regard to Chaney:</b> <a href="file:///G:/COMMITTEE MINUTES/2017-2018/Departmental Minutes - Archived/Ministry-Theology/Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/">file:///G:/COMMITTEE MINUTES/2017-2018/Departmental Minutes - Archived/Ministry-Theology/Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/</a>  <b>Link to MT-SM Action Reflection on syllabus:</b></p>
1.C1	<p>Provide evidence that the department and related programs encourage curricular or co-curricular activities that prepare students for informed citizenship and workplace success.</p> <p>The MinT Department's goal to ensure students are professionally competent involves classroom training and real world experience. In the MinT course cycle, all ministry students will take 4 credits of Action Reflection Seminary (A/R) and both a Junior and Senior seminar. The A/R Seminars teach a process of Action and Reflection that is integral for future ministry employment. It offers a space to learn real world skills (students must complete 150 hours a semester of internship hours as a part of A/R) and mentoring and coaching with an internship supervisor and MinT faculty in the classroom. Worship Arts students also serve in the chapel band.</p>	<p style="text-align: center;">EVIDENCES:</p> <p><a href="file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/</a></p> <p><b>AR syllabi:</b></p>
	<p>Provide evidence that the department and related programs foster a climate of respect among all students and faculty from a range of diverse backgrounds, ideas and perspectives.</p>	<p style="text-align: center;">EVIDENCES:</p>

1.C3	Evidence that the department and related programs foster a climate of respect among all students and faculty from a range of backgrounds, ideas and perspectives can be found in the "Class Participation/Freedom of Expression" statement included in all MinT Department syllabi. Evidence is also in course offerings such as MT-WV 251 World Religions and MT-WV Contemporary Culture and Worldview.	Example syllabi: <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/2017-2018/Spring/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2017-2018/Spring/</a>
2.A2	<p>Provide evidence that the department and related programs ensure operational integrity in regards to its financial, academic, human resources and auxiliary functions.</p> <p>The MinT Department utilizes CCCK institutional operations in regards to financial processes. Department budgets align with learning outcomes and are approved at department meetings. MinT has stayed under budget for several years. Year end summaries are included in AO3 Annual Report (Budget analysis).</p>	<p>EVIDENCES:</p> <p>AO3 Form Link:  <a href="file:///C:/Users/mindi.cromwell/Documents/MinT%20Admin/AO%20and%20Waiver%20Forms/">file:///C:/Users/mindi.cromwell/Documents/MinT Admin/AO and Waiver Forms/</a>  <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/2019-2020/Spring/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2019-2020/Spring/</a>  <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/2019-2020/SPE/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2019-2020/SPE/</a></p>
2.B1	<p>Provide evidence that the department and related programs are presented clearly and completely to its students and the public with regard to its programs, requirements, faculty and staff, costs to students, and accreditation relationships.</p> <p>Evidence that the MinT department and related programs are presented clearly and completely to its students and the public with regard to its programs, requirements, faculty and staff, costs to students, and accreditation relationships are clearly outlined on the CCCK website and the 2020-21 Catalog (Degree requirements, pg. 139; costs, pg. 44; accreditation, pg. 19).</p>	<p>EVIDENCES:</p> <p>Link to MinT department section of CCCK website:  <a href="https://www.centralchristian.edu/academics/humanitiesdivision/mint/">https://www.centralchristian.edu/academics/humanitiesdivision/mint/</a>  <a href="https://www.centralchristian.edu/tuition/">https://www.centralchristian.edu/tuition/</a>  <a href="file:///T:/Catalogs/2020-2021%20Catalog.pdf">file:///T:/Catalogs/2020-2021%20Catalog.pdf</a></p> <p>CCCK Tuition/cost link:  <b>2020-21 Catalog:</b></p>

2.D	Provide evidence of the department and related programs' commitment to academic freedom and freedom of expression in the pursuit of truth in teaching and learning.	EVIDENCES:
	<p><b>The MinT department upholds CCK's commitment to academic freedom. Evidence is that MinT syllabus directly to CCK's statement on academic freedom. Evidence is also found on pg. 11 of the Catalog.</b></p>	<p style="text-align: center;"><a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/2020-2021/Fall/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/</a></p> <p>Link to example syllabi MT-TH 240: Link to 2020-21 Catalog: file:///T:/Catalogs/2020-2021%20Catalog.pdf</p>
2.E2	Provide evidence that the department and related programs provide effective support services to ensure the integrity of research and scholarly practice conducted by their faculty, staff, and students.	EVIDENCES:
	<p><b>Evidence that the MinT department provides effective support services to ensure the integrity of research and scholarly practice conducted by faculty, staff and students is the MinT department Departmental Objective Four: Professionally Competent. Further evidence is that all MinT syllabi include or link to the CCK Academic Integrity statement (pg. 69-70).</b></p>	<p style="text-align: center;"><a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/2020-2021/Fall/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/</a></p> <p>Link to syllabi example: Link to 2020-21 Catalog: <a href="file:///T:/Catalogs/2020-2021%20Catalog.pdf">file:///T:/Catalogs/2020-2021%20Catalog.pdf</a></p>
2.E3	Provide evidence that the department and related programs provide students with guidance in the ethics of research and use of informational resources.	EVIDENCES:
	<p><b>Evidence to support the department providing students with guidance in the ethics of research and use of informational resources include department syllabi include statements of academic honesty and upper division classes such as MT-TH 361 Critical Issues in Theology include library visits/librarian instruction on research.</b></p>	<p>Link to syllabi example: <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/2020-2021/Fall/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/</a></p>
	Provide evidence that the department and related programs enforces the institution's policies on academic honesty and integrity.	EVIDENCES:

2.E4	<p><b>Evidence that the MinT department enforces the institution's policies on academic honesty and integrity includes department syllabi which include links or statements of the CCCC plagiarism/academic honesty statements. Cases of breach of academic honesty within the MinT department are on file with the Academic Office. Further evidence can be found in the catalog.</b></p>	<p>Link to syllabi example: Link to 2020-21 Catalog:</p>	<p><a href="file:///T:\Departmental Assessments\Ministry &amp; Theology\Artifacts\2020-2021\Fall\file:///T:/Catalogs/2020-2021%20Catalog.pdf">file:///T:\Departmental Assessments\Ministry &amp; Theology\Artifacts\2020-2021\Fall\file:///T:/Catalogs/2020-2021%20Catalog.pdf</a></p>
3.A1	<p>Provide evidence that courses and programs within the department and related programs are current and require levels of student performance appropriate to the credential awarded.</p> <p><b>Evidence that courses within the MinT department are current and require levels of student performance appropriate to the credential awarded is clear when looking at MinT's program in comparison to Sterling College, Wheaton College, and Greenville University as outlined in the Best Practice Matrix. Courses take into account levels of student performance as seen in Bloom's Taxonomy.</b></p>	<p>See Best Practice Matrix tab and MT-BI 101 Syllabi</p>	<p>EVIDENCES:</p> <p><a href="file:///T:\Departmental Assessments\Ministry &amp; Theology\Artifacts\2020-2021\Fall\">file:///T:\Departmental Assessments\Ministry &amp; Theology\Artifacts\2020-2021\Fall\</a></p>
3.A3	<p>Provide evidence that the department and related programs ensure program quality and learning goals are consistent across all modes of delivery and all locations (main campus, online, and dual credit).</p> <p><b>Evidence that on ground MinT ensures program quality and learning can be seen in the MinT department objectives listed on each on ground syllabus. Department chair recognizes this as an action point and will address the issue in all AD03 annual reports. Department chair recognizes that the online degree has not been offered for the last four years, therefore there is no need of evidence. Department will assess whether or not to continue having online degree in the catalog in the next quadrennium.</b></p>	<p>Link to syllabi example:</p>	<p>EVIDENCES:</p> <p><a href="file:///T:\Departmental Assessments\Ministry &amp; Theology\Artifacts\2020-2021\Fall\">file:///T:\Departmental Assessments\Ministry &amp; Theology\Artifacts\2020-2021\Fall\</a></p>
	<p>Provide evidence that the department and related programs offer programs to engage students in collecting, analyzing and communicating information; in mastering modes of intellectual inquiry or creative work; and in developing skills adaptable to changing environments.</p>		<p>EVIDENCES:</p>

<p>3.B</p>	<p>The MinT department provides programs that engage students in collecting, analyzing, and communication information in the curriculum. MinT programming also offers opportunity for students to master modes of intellectual inquiry or creative work; and in developing skills adaptable to changing environments. Evidence of this is MT-SM 380 Action Reflection Seminar, a course designed for students to prepare for ministry during the college experience. Four sections of MT-SM Action Reflection are required for all Ministry students. In the course:</p> <ol style="list-style-type: none"> <li>1. The student will integrate learning about pastoral themes into the practice of ministry. Student must read, present, and guide a chapter discussion for the entire class while drawing on their own internship experience in the local church/ministry (Collect and Analyze and Communication).</li> <li>2. The student will create and present an original interpretation of a scriptural text. (Analyze and Communication and Creative Work). Students used their biblical grounding to prepare an original interpretation (analyze; creative work) and present it to the class (communication).</li> <li>3. The student will evaluate ministry performance on the basis of theological categories. Students prepare a detailed Case Study as outlined by the industry standard book <i>Shared Wisdom: A Guide to Case Study Reflection in Ministry</i> based on their internship experience. Students are trained in giving structured feedback in the process reflective of the Shared Wisdom model (analyze, adaptation). Students then write a reflection on their experience giving the Case Study (communication, adaptation).</li> </ol>	<p><a href="file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/</a></p> <p>Link to MT-SM 380 Syllabus:</p>
	<p>Provide evidence that the general education program appropriately supports your department and related programs' purposes, content and intended learning outcomes.</p>	<p>EVIDENCES:</p>

<p>3.B1</p>	<p>Evidence of the general education program supports for the MinT department can be found in the 2020-21 Catalog (pg. 85). Communication and English courses prepare MinT students for upper level writing and homiletics courses. Evidence of the general education connection to the MinT department purposes, content and intended learning outcomes can be seen in the general education requirements: Philosophy – Complete at least three hours</p> <ul style="list-style-type: none"> <li>o MT-PH 261 Introduction to Philosophy</li> <li>o MT-PH 262 Foundations of Philosophical Thought Worldview – Complete at least three hours:</li> <li>o MT-WV Introduction to Christian Thought</li> <li>o MT-WV 251 World Religions</li> <li>o MT-WV 201 Contemporary Culture and Worldviews</li> <li>• Bible Literature – Complete at least three hours, during the Junior or Senior year.</li> <li>o MT-CH 400 Covenant Literature</li> <li>o MT-CH 401 Synoptic Literature</li> <li>o MT-CH 401 Apocalyptic Literature</li> </ul>	<p><a href="file:///T:/Catalogs/2020-2021%20Catalog.pdf">file:///T:/Catalogs/2020-2021%20Catalog.pdf</a></p> <p>Link to MT BI 100 syllabi</p>
<p>3.B3</p>	<p>Provide evidence of the department and related programs' education recognizing diversity and providing students with growth opportunities and lifelong skills to live and work in a multicultural world.</p> <p><b>Evidence of the department recognizing diversity and providing students with growth opportunities and lifelong skills to live and work in a multicultural world include MT-WV 251 World Religions and the May Semester in Israel trip led by Dr. Larry Anderson. Further evidence is the required MT-WV Contemporary Culture and Worldview class required of all online students.</b></p>	<p>EVIDENCES:</p> <p>Link to MT-WV 251 syllabus: <a href="file:///T:\Departmental Assessments\Ministry &amp; Theology\Artifacts\2019-2020\Spring">file:///T:\Departmental Assessments\Ministry &amp; Theology\Artifacts\2019-2020\Spring</a></p> <p>Link to Department Minutes (Israel trip): <a href="file:///G:\COMMITTEE MINUTES\2017-2018\Departmental Minutes - Archived\Ministry-Theology">file:///G:\COMMITTEE MINUTES\2017-2018\Departmental Minutes - Archived\Ministry-Theology</a></p>



3.B4	<p>Provide evidence of the department and related programs' faculty and students contributing to scholarship, creative work, and the discovery of knowledge to the extent appropriate to their programs and the institution's mission.</p>	<p>EVIDENCES:</p>
	<p><b>Evidence of the department and students contributing to scholarship, creative work, and discovering over knowledge include the Fall 2019 MT-TH 420 Theology of Worship students presenting final papers to a panel of outside professionals. The chair of the MinT department, Dr. Mindi Grieser Cromwell, writes and edits the Marston Historical Center's newsletter, a Free Methodist historical newsletter. Both chairs during this quadrennial review served on the Free Methodist Church USA Ministerial Credentialing Task Force and the Great Plains Conference of the Free Methodist Church Ministerial Education and Guidance Board. Students in MT-TH Theology of Worship prepared and presented papers in Fall 2019 to a panel of outside professionals.</b></p>	<p><a href="file:///L:\Bruns files\Courses\2019-2020\FA19\Theology of Worship\http://historical.fmcusa.org/wp-content/uploads/Newsletter_SpringSummer2021_web.pdf">file:///L:\Bruns files\Courses\2019-2020\FA19\Theology of Worship\http://historical.fmcusa.org/wp-content/uploads/Newsletter_SpringSummer2021_web.pdf</a></p> <p>Link to recent newsletter with article by Dr. Cromwell</p>
3.C1	<p>Provide evidence that the department and related programs strive to ensure the overall composition of its faculty and staff reflects human diversity as appropriate within its mission and for the constituencies it serves.</p>	<p>EVIDENCES:</p>
	<p><b>Evidence that the MinT department strives to ensure the overall composition of its faculty and staff reflects human diversity as appropriate within it's mission can be seen in the 2020-21 Faculty Handbook (pg. 37; 7.8.2) under the Nondiscrimination Policy under Employment and in the 2020-21 Catalog (pg. 9). However, due to connections to the Free Methodist Church CCKC means that we can &amp; do discriminate on the basis of religion in hiring to the extent permitted by law, which can tie in to the composition of staff being appropriate for the Mission. The MinT department chair is to be an elder in the Free Methodist church to demonstrate we are fulfilling the vision statement to ensure that we are, "...providing Christ-centered education to any person desiring to become a faithful steward of heart, mind, soul, and strength."</b></p>	<p><a href="file:///T:/Faculty%20Handbooks/Faculty%20Handbook%20-%202020-21.pdf">file:///T:/Faculty%20Handbooks/Faculty%20Handbook%20-%202020-21.pdf</a>  <a href="file:///T:/Catalogs/2020-2021%20Catalog.pdf">file:///T:/Catalogs/2020-2021%20Catalog.pdf</a></p> <p>Link to 2020-21 Faculty Handbook:  Link to 2020-21 Catalog:</p>

	<p>Provide evidence that the department and related programs have sufficient numbers and continuity of faculty member to carry out both the classroom and non-classroom roles of faculty, including oversight of the curriculum and expectations for student performance, assessment of student learning, and establishment of academic credentials for instructional staff.</p>	<p>EVIDENCES:</p>
<p>3.C2</p>	<p><b>Evidence of continuity of staff include: Rev. Dr. Bruns was the Chair of Ministry &amp; Theology for four years, Rev. Dr. Anderson has been teaching for the department for 25 Years. Rev. Dr. Mindi Grieser Cromwell has been the chair for 1 year. Evidence of oversight of curriculum includes both departmental oversight and AAAC in terms of aiding assessment and review of proposed curriculum changes and student learning. Documentation regarding curriculum vitae of instructors is reported to the Dean of Academics in the AD01 and AD03 forms and can be accessed in the Academic Office.</b></p>	<p><a href="file:///C:/Users/mindi.cromwell/Documents/MinT%20Admin/Mindi.Cromwell.CV.20.pdf">file:///C:/Users/mindi.cromwell/Documents/MinT%20Admin/Mindi.Cromwell.CV.20.pdf</a></p> <p>CVs of MinT Faculty:</p>
<p>3.C3</p>	<p>Provide evidence that all instructors within the department and related programs are appropriately qualified, including those in dual credit, contractual, and consortial programs</p> <p><b>All faculty and instructors within the department and related programs have Master's or doctoral degrees (both full time MinT on ground faculty have doctorates) in the area of ministry or theology and are therefore qualified. Evidence can be seen in 2020-21 Catalog (pg. 200) and the Academic Office.</b></p>	<p>EVIDENCES:</p> <p><b>Website link to onground faculty:</b> <a href="https://www.centralchristian.edu/academics/humanitiesdivision/mint/">https://www.centralchristian.edu/academics/humanitiesdivision/mint/</a></p> <p>2020-21 Catalog: <a href="file:///T:/Catalogs/2020-2021%20Catalog.pdf">file:///T:/Catalogs/2020-2021%20Catalog.pdf</a></p>
<p>3.C4</p>	<p>Provide evidence of the department and related programs' instructors being regularly evaluated in accordance with established institutional policies and procedures.</p> <p><b>Evidence of department instructors being regularly evaluated in accordance with established institutional policies and procedures (Faculty Handbook, pg. 39) include the TIGERS survey completed in each class at the end of the semester. Due to COVID restrictions, peer evaluations were not accomplished and will be an action point for the next quadrennial.</b></p>	<p>EVIDENCES:</p> <p><a href="#">Faculty Handbook - 20-21.pdf</a></p> <p>CCCK Faculty Handbook AD04 &amp; AD05 forms:</p>

	Provide evidence that the department and related programs have processes and resources for assuring that instructors are current in their discipline and adept in their teaching roles, and how the department supports their professional development.	EVIDENCES:
3.C5	<b>Evidence that the MinT department has processes and resources for assuring instructors are current in their discipline include the AD01 and AD03 forms that are reported to the MinT chair and Dean of Academics. Faculty are adept in their teaching roles as seen by the TIGERS surveys and review by Dean. Evidence of the supporting professional development can be seen in the Faculty Development work done by the Academic Office and how MinT prioritizes professional development in their budgetary requests.</b>	See Budget tabs:
	Provide evidence that the department's instructor's are accessible for student inquiry.	EVIDENCES:
3.C6	<b>Evidence of MinT instructor's accessibility is that all MinT syllabi include instructors office hours, email, office number, and phone number. Further evidence is that MinT instructors post semester schedules outside their office doors and in syllabi (see sample).</b>	See sample syllabi: <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/2020-2021/Fall/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/</a>
	Provide evidence that the institution provides student support service that are suited to meet the needs of students within the department and related programs.	EVIDENCES:
3.D1	<b>Evidence that the institution provides student support service that are suited to meet the needs of students within the department include a reliance on the Student Success Center and Tutor.com. All MinT department syllabi also include a connection to the CCK statement on Student Services so that accommodations can be properly documented under the 1973 Rehabilitation Act of the Americans with Disabilities Act. The Briner Academic Center regularly proctors tests for the MinT department. The hiring of Campus Pastor in Spring 2021 helped the MinT Department in providing Spiritual formation throughout the campus.</b>	Briner Academic Center/Student Success link: <a href="https://www.centralchristian.edu/academics/briner-academic-center/">https://www.centralchristian.edu/academics/briner-academic-center/</a>
	Provide evidence that the department and related programs provide academic advising that is tailored to meet your students' needs.	EVIDENCES:

3.D3	<p><b>Evidence that MinT provides academic advising that is tailored to meet student needs can be seen in the advising syllabus used. MinT department faculty began advising both MinT and students outside the department and faculty carry a load of up to 20 students each. When advising ministry students, the MinT advisors, alongside the students assess the various ministry track degrees to chose the ministry degree path that best prepares the student for the future job market.</b></p>	<p>Advising Syllabus link: <a href="file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/">file:///T:/Departmental Assessments/Ministry &amp; Theology/Artifacts/2020-2021/Fall/</a></p>
3.D4	<p>Provide evidence that the institution has provided the necessary resources and infrastructure to support the department and related programs' faculty and students' effective teaching and learning.</p> <p><b>Briner Library is a key institutional resource for the MinT department in their theological and biblical studies book collection along with their access to EBSCO Academic Premier. Because MinT has oversight of Worship Arts Students, the Music Department and their resources are essential (recording studio, trained faculty, practice space, etc.). Professional development through academic conferences has been accomplished through applications to the institutional funding but MinT has not always been a recipient of the funds. Both MinT and the institution has not prioritized sending a representative to the Free Methodist Church's Graduate Students in Theological Studies event held by the Free Methodist Church/Association of Free Methodist Educational Institutions (AFMEI). Department chair recognizes the lack of attendance at the AFMEI GS/TS event is an action point that will need to be assessed in the next quadrennium to assure there are budget funds for this event.</b></p>	<p>EVIDENCES:</p> <p>Briner Academic Center link: <a href="https://www.centralchristian.edu/briner-library/">https://www.centralchristian.edu/briner-library/</a></p> <p>Also, see Budget tabs below:</p>
	<p>Provide evidence that the department and related programs maintain a practice of regular program reviews and acts upon its findings.</p>	<p>EVIDENCES:</p>

4.A1	<p>Evidence that the MinT department maintains a practice of regular program reviews is the time spent in 2020-2021 assessing course requirements for its degrees. Several changes were made to course requirements so as to remain competitive in equipping students who would move towards ordination after graduation. After MinT department meeting approval of the A03 form, it was sent to the AAAC, and then to the Faculty Senate for approval. Individual courses are assessed by full time instructors and future changes are noted on the AD01, ADO3, and every four years the Quadrennial Review.</p>	<p>AD03 example link: <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirement.pdf">file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirement.pdf</a></p>
4.A4	<p>Provide evidence of the department and related programs maintaining and exercising authority over the prerequisites for courses, rigor of courses, expectations for student learning, access to learning resources, and faculty qualifications for all its programs. Provide evidence that the department ensures its dual credit programs are equivalent in learning outcomes and levels of achievement to its higher education curriculum.</p>	<p>EVIDENCES:</p>
	<p><b>Evidence of the MinT department maintaining and exercising authority over the prerequisites for courses includes the department's 2020-2021 MinT review of general education requirements pertaining to Bible/theology. After adapted to a system reflective of best practices (see Best Practice Matrix for examples), the AO form was taken through appropriate General Education committee and Faculty Senate for approval.</b></p>	<p>2020-2021 Department Minutes: <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirement.pdf">file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirement.pdf</a> A04 Form: <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirement.pdf">file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirement.pdf</a></p>
4.A5	<p>Provide evidence that the department and related programs maintain specialized accreditation for its programs as appropriate to its educational purposes.</p>	<p>EVIDENCES:</p>
	<p>N/A</p>	
4.A6	<p>Provide evidence that the department and related programs evaluate the success of its graduates. Cite indicators that the department considers to be appropriate measures (employment rates, admission rates to advanced degree programs, internships, etc.).</p>	<p>EVIDENCES:</p>
	<p><b>Evidence that the department evaluates the success of its graduates can be found in the Form AD03 Annual Report under "Graduate Placement."</b></p>	<p>AD03 Form link: file:///L:\Cromwell Files\</p>
4.B1	<p>Provide evidence that the department and related programs have effective processes for assessment of student learning and for achievement of learning goals in academic and co-curricular offerings.</p>	<p>EVIDENCES:</p>

	<b>The Department has clearly articulated goals and methods of assessment for those goals. See previous Annual Reports (see tabs).</b>	CCCK Catalog p. 139	<a href="#">2020-2021 Catalog.pdf</a>
4.B2	Provide evidence that the department and related programs use information gained from assessment to improve student learning.	EVIDENCES:	
	<b>Evidence that the department uses information gained from assessment to improve student learning is the Bible Exam that was implemented during Spring 2020-21. This exam was inserted as a non-graded assessment in general education Bible classes (Canvas) courses. An action point will be to implement the findings during the following quadrennium.</b>		
4.B3	Provide evidence that the department and related programs' processes and methodologies used to assess student learning reflect good practice.	EVIDENCES:	
	<b>Evidence of the MinT department processes and methodologies used to assess student learning can be found in the: Quadrennial Review, Division of Humanities minutes, A03/A01 forms on file with Academic Office.</b>		
4.C	Provide evidence that the department and related programs pursue educational improvement through goals and strategies that improve retention, persistence, and completion rates within the department.	EVIDENCES:	
	<b>Evidence that retention, persistence, and completion rates within the department are regularly addressed can be seen through department minutes and meetings with the Admissions Office.</b>	Department minutes link:	<a href="file:///G:/COMMITTEE MINUTES/2019-2020/Departmental Minutes/Ministry-Theology/">file:///G:/COMMITTEE MINUTES/2019-2020/Departmental Minutes/Ministry-Theology/</a>
5.A2	Provide evidence that the department's leadership uses data to reach informed decisions that are in the best interest of the department?	EVIDENCES:	
	<b>Evidence that the department's leadership uses data to reach informed decisions in the best interest of the department can be seen in the Data Book and AD03 Forms. An example would be Dr. Steven Bruns recognizing rising Biblical literacy rates and student grades in the MT-CH courses and beginning the review of the MinT department general education courses. This later led to the next chair, Dr. Cromwell, leading the department to propose the AO4 forms which was approved by the General Education, AAAC and Faculty Senate.</b>	Department Minutes: <b>AD03 Form link:</b> Faculty Senate Minutes:	<a href="file:///G:/COMMITTEE MINUTES/2019-2020/Departmental Minutes/Ministry-Theology/">file:///G:/COMMITTEE MINUTES/2019-2020/Departmental Minutes/Ministry-Theology/</a> <a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirement.pdf">file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirement.pdf</a> <a href="file:///G:/COMMITTEE%20MINUTES/2020-2021/Faculty%20Meeting%20Minutes/2020-">file:///G:/COMMITTEE%20MINUTES/2020-2021/Faculty%20Meeting%20Minutes/2020-</a>

	General Education, AAAC, and Faculty Senate.	<a href="#">9-29%20Faculty%20Minutes%20-%20Approved.pdf</a>
	Provide evidence that the department's faculty, and when appropriate, students are involved in setting academic requirements, policy and processes through effective collaborative structures.	EVIDENCES:
5.A3	<b>Evidence that the department's faculty are involved in the academic requirements can be seen in department meetings throughout 2020-2021. MinT reviewed general education requirements pertaining to Bible/theology and adapted to a system reflective of best practices. This was taken through appropriate General Education committee and Faculty Senate for approval. These collaborative structures ensured voices from various divisions and departments were heard before a change was made to the general education requirements.</b>	<a href="file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirements.pdf">file:///T:/Departmental%20Assessments/Ministry%20&amp;%20Theology/Artifacts/A0%20Forms/A04-FA20-039%20Gen.%20Ed.%20Bible%20Requirements.pdf</a> <b>AD03 Form link:</b> Faculty Senate Minutes: <a href="file:///G:/COMMITTEE%20MINUTES/2020-2021/Faculty%20Meeting%20Minutes/2020-9-29%20Faculty%20Minutes%20-%20Approved.pdf">file:///G:/COMMITTEE%20MINUTES/2020-2021/Faculty%20Meeting%20Minutes/2020-9-29%20Faculty%20Minutes%20-%20Approved.pdf</a>
	Provide evidence that the department and related programs have a well-developed process in place for budgeting and for monitoring its finances.	EVIDENCES:
5.B3	<b>Evidence of MinT's well developed process in place for budgeting can be seen in the annual budget request (see under Budget tab). After submitting the MinT budget, SPOC reviews the budget and makes recommendations. The MinT department regularly stays within it's budget and has a track record of fiscal responsibility.</b>	See Budget tabs
	Provide evidence that the department and related programs engage in systematic and integrated planning and improvement (resource allocation, operations evaluation, institutional mission, external effects, student outcomes).	EVIDENCES:

5.C	<p>Evidence of the MinT department engages in systematic and integrated planning and improvement can be seen in their attendance and engagement in Humanities Division meetings. Under the leadership of MinT Chair, Rev. Dr. Steve Bruns the department engaged in systemic and integrated planning to align the department with both institutional mission (as a Free Methodist college) and external effects (desire by FMC-USA to have an online degree) to create an online Free Methodist Ministry Certificate in partnership with the Free Methodist church. Due to transition of leadership both with Dr. Bruns leaving Central and leadership change within the Free Methodist Church-USA this was abandoned in 2020-21.</p>	<p><a href="file:///G:/COMMITTEE MINUTES/2019-2020/Departmental Minutes/Ministry-Theology/">file:///G:/COMMITTEE MINUTES/2019-2020/Departmental Minutes/Ministry-Theology/</a></p> <p>See Department Minutes 2018- 2020</p>
Additional	Confirm that the department has completed assessment of all AO forms.	AO Assessment Data is completed.

<b>Action Points</b>		
In the space below, list the actions that still need to be completed in order to be compliant with the standards of this review.		
HLC Ref.	Necessary Actions	Possible Evidence
3A3	Ensuring consistent program quality and learning goals are consistent across all modes of	Bring all syllabi across online, onground, dual credit into
3C4	Peer reviews not implemented due to COVID	Implement peer reviews and fill out AO form for reviews
4B2	Evidence that the department uses information gained from assessment to improve stu	ble knowledge quiz assessment (general education Bible class