

1045 4.13.1 No Trespass Notice

1046 This policy articulates the guidelines for the issuance of a *No Trespass Notice*, which constitutes an
1047 official prohibition against entering College property. While the College seeks to foster an environment
1048 that supports public collaboration and ties, it can restrict access to campus owned property, facilities,
1049 and holdings. This occurs if, after reasonable determination, a person is, has been, or is threatening to
1050 be present on College property who has engaged, or is reasonably likely to engage, in criminal activity, a
1051 violation of College policy, or conduct that is or may reasonably be deemed to be threatening,
1052 disruptive, or violent.

1053 A copy of the *No Trespass Notice* will be submitted to the local authorities. Any person who violates a
1054 *No Trespass Notice* is subject to local law enforcement, as recognized in K.S.A. 21-5808.

1055 This policy applies to students, employees, alumni, visitors, or any individual deemed to pose an
1056 imminent threat to College property or operations, to the safety or well-being of others, or otherwise
1057 has engaged in unacceptably disruptive conduct.

1058 A *No Trespass Notice* may only be issued by a Chief Officer after having received permission to issue the
1059 notice by the President. While the notice may be communicated orally, it must be recorded via a written
1060 communication on College Letterhead. The written notification should state:

- 1061 • Notification of the No Trespass Notice
- 1062 • Duration of the action
- 1063 • Reason for the action

1064 A *No Trespass Notice* remains in effect for two years unless otherwise modified, withdrawn, or extended
1065 in writing. Regardless of whether a *No Trespass Notice* has been issued, any person who is deemed to
1066 have committed a crime may be arrested by law enforcement and referred for prosecution.

1067 For purposes of this policy, “College property” includes all College owned land, buildings, facilities, and
1068 vehicles; including buildings and land leased by the College; and any other “property” that the College
1069 has been given the right to regulate or restrict access.

1070 4.13.1.1 Appeal

1071 A person who has received a *No Trespass Notice* may make a written petition appealing the
1072 decision within five (five) calendar days from the date recorded on the notice. Unless otherwise
1073 noted, the petition should be addressed to the College Official who issued the appeal. The
1074 petition for review must state the grounds for appeal and include all information and evidence
1075 to support the fact that the decision was clearly erroneous, inconsistent with College policy, or
1076 new material facts and/or evidence hold sufficient weight and significance to be considered on
1077 appeal.

1078 Normally, a substantive determination on the petition will be made and communicated in
1079 writing within thirty (30) days of receipt. The *No Trespass Notice* remains in effect during and
1080 after the review process, unless the warning is modified or withdrawn. The appeal decision is
1081 final and not subject to further review.

1082 4.14 FRAUD, WASTE, & ABUSE (WHISTLEBLOWER)

1083 Central Christian College of Kansas is committed to high standards of ethical, moral and legal business