

Administrative Services

Presented by Hannah Litwiller

Social Committee/Morale Boosters

Staff Bingo: Going well! Will continue through March and part of April.

10 Minute Massages: Back by popular demand, Maggie Chaney will be on campus April 19th.

President's Recognition Reception: Scheduled for Wednesday, May 8th.

May Day Event: Friday, May 10th

Vector Solutions

All new hires will be required to complete FERPA and Title IX trainings as part of their onboarding with the Chief of Staff. Unfortunately, there have been too many instances recently where new hires are not completing their trainings and not responding to the Office of the President when asked to complete. FERPA and Title IX are required yearly trainings.

Staff Council

Staff Council met on Friday, February 23rd at 10am. No business came out of the meeting.

President's Office

The President's Office will now shift focus to the May Board Meeting.

Chief of Staff Requests

Please turn in institutional calendar dates and any edits to the Policy and Procedure Manual by March 20th.

Faculty Senate Report

Rev. Dr. Mindi Grieser Cromwell

Faculty Senate meeting – February 2024 Highlights

- Faculty Senate in February was primarily informational and planning.
 - Prepared for HLC visit
 - Discussed classroom policies and possible updates
 - Determined we would register a semester at a time instead of a year out in order to be in compliance with Department of Education requirements (textbooks must be on file at the time of registration—this would require many new faculty to make decisions now about spring 2025 classes)
 - FAR need – Mr. Lemrick presented on the FAR position and the NAIA requirements for the position along with the day to day needs on campus in regards to the FAR. Discussion involved the possibility of breaking up some responsibilities and creating a team approach (although there would be only 1 FAR official) Faculty Senate plans to make a decision at the March 12 meeting.

Faculty Senate meeting for March was adjusted to March 12 due to HLC visit.

Items include:

Faculty Handbook 2024-2025 Revisions

FAR election

Athletic Scheduling Proposal (if approved, that will come to College Council)

AO Forms from Education Department (new courses arising out of Kansas Education department visit)

Foundation/Advancement Report to the College Council
Central Christian College of KS
March 2024

Prepared by Dr. David Ferrell

1. **Capital Campaign Goals** – We are officially in the public phase of the campaign.
Reminder - The different projects are a) dining hall renovation (\$800,000), b) residence hall expansion (\$1,900,000), c) rehabilitative & mental health program expansion (\$100,000), d) outdoor fitness park (\$200,000), e) annual fund and scholarships (\$1,500,000 over three years). The three year total for the four projects is \$3,000,000. Adding the annual fund three year total is \$1,500,000 for a grand total of \$4,500,000.
2. **Capital Campaign Current Numbers** - A total of \$2,767,207 (as of Tuesday, March 5) has been confirmed as officially pledged toward the campaign. An additional \$425,282 has been officially asked, but not confirmed. On top of this another \$124,000 was reported on a fall 2022 survey completed by potential donors who indicated an estimate of the amount they could help us on the campaign. In addition to this, efforts will soon kick into high gear to approach area and other appropriate foundations for gifts toward the campaign. Plans are well under way for the cafeteria remodel.
3. **Specific numbers** of note are: *Residence Hall* - \$795,650 has been pledged; *Fitness Court* - \$175,060 has been pledged; with the weather improving more people will be using the facility; *Curriculum* - \$16,320 has been pledged; *Dining Hall* – \$405,035 has been pledged; *Where Needed Most* - \$1,071,078 has been pledged that gives the College flexibility to where it can be applied; and *Annual Fund* - \$197,144 has been pledged. *Other* - Donors have also had their own projects which some of these have been included for a total of \$106,920. This equals the \$2,734,507 list above in number 2. If counting just the four “projects” of \$3,000,000, \$2,463,143 has been raised or 82 percent.
4. **Appointments Made** - Thus far, 175 individual appointments have been conducted by President Favara, Joe Johnston or Dr. David Ferrell (and a couple of other people) with either an individual or a couple. David Ferrell is in the Dallas area March 18-21. These contacts will be asked for annual fund support.
5. **Software** – We are in the process of moving from Denari to Bloomerang, a more powerful fund-raising software. It will take us about six months to make the move.
6. **Business Drive** – Joe has been organizing the 2024 version of the Central Business Drive and is entering the public phase where about 87 percent of the total is raised. As of March 5, \$39,450 has been pledged toward a goal of \$45,000. Of that pledge, \$23,700 has come in as cash. It is anticipated that the public phase will push us over our goal toward a stretch goal of \$46,000.
7. **Adriane Carr** – Adriane is still recovering from her fall in November. Unfortunately, the medical staff did not uncover an initial fracturing of her ribs or a rotator cuff tear. She recently had surgery on her shoulder. She is working from home on various alumni projects including Homecoming. She could see limited time in the office in a couple of more weeks.
8. **Volunteer Luncheon** – we are planning a volunteer luncheon on March, 15.

College Council Constituent Report

Office of Institutional Effectiveness

HLC

Incredibly grateful for the collective effort to represent us well that was shown from every corner of the institution (faculty, staff, students, community, and leadership).

- Visit successfully completed
- Awaiting further requests from the team after visit
- Awaiting final determination from visit team

IPEDS

- Spring Collection Open
 - o Fall Enrollment - In Progress
 - o Finance – In Progress
 - o Academic Libraries - Complete
 - o Human Resources – In Progress

2023-24 Academic Assessments

- Student Satisfaction Inventory – Completed, working with RNL to receive reports.
- Priority Survey for Online Learners – ordered, awaiting administration from Ruffalo Noel Levitz, once received OIE will collaborate with academic office for maximum participation.

Operations

Presented by Doug Vanderhoof

Admissions

The Director of Enrollment is working on a proposed policy to address Gray Area students (DACA, Undocumented, etc.) to present to operations at our next meeting.

Facilities

Padding for the softball backstop has been ordered and should be installed in the next couple weeks.

Our third round of updates to the design of the UDR will take place on 3/8. We anticipate that we'll be able to move into RFP for contractors shortly following.

We are in the process of putting together a working-group to develop ideas for new housing.

Once we have good weather to break ground, we'll begin relocation of the sand volleyball court to an area west of Parsons Hall.

It's time to start gathering projects for work week. Please submit suggested ideas to Doug.

Demo of the interior of 1325 S. Walnut is ongoing. Walls for the living room, bathroom, hallway, and bedroom 1 have been removed down to studs. Flooring in two of the rooms still require removal. At that point, we will decide on repair or complete demolition.

We have received word that Brotherhood Mutual will re-inspect our roofs at a date TBD.

Of the applications received for the Community Block Development Grants, most do not meet the income limitations for approval. We have received an extension until September to complete the application process; however, we do need to get the remaining applications back ASAP to determine eligibility to forward on for contracting and work to be done.

ITS

ITS completed installation of security cameras on all floors in Stoll Hall.

3D Technologies has completed the first data pass from CAMS to Thesis Elements. The SIS committee is currently evaluating CAMS and determining which data needs to be cleaned up. 3D meets with ITS weekly to discuss current progress and next steps. We've set a go-live date of July 15. The annual CAMS/Elements User Conference occurs June 10-12 in Dallas, TX. We are compiling a list of potential attendees in the event we can fund attendance.

We are considering a move to mobile credentials for IDs vice physical ID cards and meeting with vendors to determine feasibility.

We are slowly rolling out a new ticketing system for IT.

A draft Disaster Recovery Plan is roughly 90% complete and will be pushed out for comment by the end of March.

Marketing

The graduation page for 2024 has been updated and published. We will continue to make updates to the page to modernize and make it more functional.

A local publication by Cherry Road Media will include a quarter-page ad that comes out the end of March.

We have been more intentional about pushing items to social based on themes surrounding people and events on campus. We are specifically highlighting faculty now with brief bios. Going forward we look to do the same for staff and, beginning next fall, seniors. We are also collaborating with Alumni Relations to do something similar with Alumni.