

# CENTRAL CHRISTIAN COLLEGE OF KANSAS

## JOB DESCRIPTION: HEAD COACH – MEN’S VOLLEYBALL

Status: Full time (12 months), salary, exempt  
Reports to: Athletic Director  
Location: McPherson, KS

Department: Athletics  
Date: April 1, 2024

### Job Summary

As a member of the instructional coaching faculty at Central Christian College of Kansas, the primary job function is to engage student athletes in the mission of the College while providing skillful theoretical and practical sport specific instruction and experience. The program is expected to recruit and retain successful student-athletes that contribute academically, socially, spiritually, and athletically to the life of Central Christian College of Kansas. The head coach is expected to maintain a minimum roster size (15) of mission-centric student-athletes. They will provide support for academic and social development, coordinate team community service opportunities, and provide a connection point for outreach to the campus, alumni, and the greater community.

### Education, Experience, and Skills

- Bachelor’s degree required; master’s preferred
- Previous coaching experience required
- Valid driver’s license required; CDL preferred
- Ability to lift up to 50 pounds at times
- Ability to spend hours driving or riding in a passenger vehicle, 15 passenger van, 25 passenger bus, or charter bus
- Able to stand or sit for prolonged periods of time

### Essential Duties

#### *Teaching/Coaching/Ministering (51%)*

- Instruct, coach, mentor, and minister student-athletes
- Assess performance and provide practical instruction of individuals and the team
- Provide experiential training related to the CORE4 that helps foster faith development
- Plan practices in alignment with competitive strategies
- Instruct at least one lecture-based, practicum, or activity course
- Promote academic success through partnerships with faculty and other academic resources
- Promote community outreach and service by organizing, overseeing, and participating in team community service initiatives; at least one annually
- Participate in chapel, convocations, colloquia, and other spiritual formation activities

#### *Recruiting (35%)*

- Identify, evaluate, recruit, and retain potential team members to CCKK as appropriate to fit, facility, and academic alignment
- Ensure the program meets annual squad/roster size
- Ensure program recruiting activities adhere to College, NAIA, NCCAA, SAC, and other applicable policies and procedures

HR 2/19/2024 approved  
OTP 2/20/2024

- Offer scholarships according to yearly allocations set by financial aid and the business office and make sure to stay within set parameters

*Administration (10%)*

- Ensure ongoing eligibility of student athletes and monitor their academic progress
- Conduct inventory of uniforms, supplies, and equipment to ensure effective maintenance of physical resources and infrastructure
- Submit an annual budget that reflects the needs of the program; maintain compliance with the budget
- Attend and participate in required coaches meetings
- Participate in campus service and leadership opportunities regularly, serving in at least two annually (e.g., committee, task force, major event, etc.)
- Represent the College at conference, regional, state, and national meetings
- Work with the SID to provide accurate data for individual and team accomplishments as well as game scores
- Provide reports and documentation when required by the Director of Athletics
- Raise funds as appropriate to the scope and need of the program
- Encourage building mutual trust, respect, and cooperation among the team
- Participate as an organizational member of the athletic department, investing time, energy, and counsel designed to enhance the overall work and morale of the athletic program at CCKK
- Train and mentor any assistant coaches, student captains, or leaders as necessitated by the program

**NOTICE OF NON-DISCRIMINATION**

The College does not discriminate on the basis of race, color, national origin, sex, age, disability, political affiliation, marital status, parental status, or military or veteran status. As a Christian college, affiliated with the Free Methodist Church of North America, Central Christian College of Kansas asserts its right to employ persons who subscribe to the intent, mission, Statement of Faith, and Core Values of the College, as well as the lifestyle expectations articulated in the Free Methodist Book of Discipline (Para. 3000-3430; 2011).

**AFFIRMATION**

As attested by signature below, I affirm that I have read, understand, and agree to fulfill my duties in accordance with the expectations set herein. I also recognize that this job description is not designed to outline a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time, with or without notice.

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Print Name

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Signature

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Date