



CENTRAL CHRISTIAN COLLEGE OF KANSAS

COLLEGE COUNCIL – MINUTES

Wednesday, June 12, 2024 @ 1:00 p.m., RBC-AC-20

- I. Call to Order
- II. Devotion & Prayer
 - A. The Chair shared a brief devotional and led in prayer.
- III. Consent Agenda
 - A. A correction was made to the May 15, 2024 minutes.
 1. D1A specific changed to specified that it is a minor and/or* a concentration. Approved with corrections
 - a) *By unanimous consent, the minutes were approved with corrections.*
 - B. By unanimous consent Constituent Reports were received.
- IV. Old Business
 - A. Faculty Senate Recommendations (minutes provided)
 1. A02: New Emphasis: Pre-Physical Therapy
 - a) *The President has not received completed paperwork illustrating levels of approval. However, according to the President's read of the Faculty Handbook an EMPHASIS need not require College Council approval, nor may it necessarily need an A02 Form, as the emphasis is merely a "coherent arrangement of courses related to a discipline or interdisciplinary grouping that is normally associated with a major (a subset)". Since this is not tracked by the Registrar or designated on the transcript, it really is program-level tool.*
 - (1) Without dissent, no further action take. The CAO will work with the president to finalize the process.
 2. A03: New Course – Principles of Strength & Conditioning
 - a) *The President has not received completed paperwork illustrating levels of approval. No explanation has been provided concerning how this course relates to the major (i.e., replacing a course) or if it is simply expanding the curriculum.*
 - (1) Without dissent, no further action take. The CAO will work with the president to finalize the process.
 3. A04: Change Request – Fitness and Recreational Leadership Major
 - a) *The President has not received completed paperwork illustrating levels of approval. The current form states two conflicting modifications:*

- (1) 1.A states that Biology should be removed and that any science course be used to meet the requirement
- (2) 6 states that General Biology be removed and replaced with Nutrition
 - (a) *Both cannot be true. Furthermore, clarity is need as to the disposition of the Exercise Science program and its related degree designation. The starting of a "specific" requirement in the General Education program may no longer be allowable.*
 - (i) **Without dissent, no further action take. The CAO will work with the president to finalize the process.**

4. **A04: Change Request – Fitness and Recreational Leadership Minor**

a) *The President has not received completed paperwork illustrating levels of approval.*

- (1) Without dissent, no further action take. The CAO will work with the president to finalize the process.

5. **A04: Change Request – Human Resource Management to be offered residentially**

a) *The President has not received completed paperwork illustrating levels of approval. Furthermore, it is unclear what the specific request is. The Human Resource Management major is already in the Catalog. If this request were simply to list it in the residential section, why would a change request be needed?*

- (1) Without dissent, no further action take. The CAO will work with the president to finalize the process.

6. **Farewell & Retirement Policy**

a) *After reviewing the approved plan and reviewing with the Leadership Team, the President made the following modifications to the Policy & Procedures Manual.*

- (1) It is the intent of the institution to recognize valued employees as they end their term of employment at the College. However, unless otherwise described herein, the obligation of determining and managing the appropriate recognition remains the responsibility of the department, office, or division affiliated with the employee.
- (2) As available, the Social Committee is able to provide funds to facilitate this recognition process, provided through employee dues. The specific amount is reviewed and set annually, based on incoming dues and budgetary resources. These funds are under the oversight of the Social Committee. All requests for funds must come through this committee.
- (3) These funds may be limited due to the participation of the employees into the fund or due to uses of the fund. Funds must be used in accordance with tax regulations, which currently restricts the use of these funds to non-monetary gifts (e.g. supplies for a gathering, gift, underwriting a luncheon, etc.).
- (4) The Committee may opt to reserve funds to support an end of year recognition for those not exiting until the end of the academic year. This will be at the sole discretion of the Social Committee.

- (5) In the case of those retiring from College with 20+ years of service, the Social Committee will honor the individual, including the procurement of an appreciation gift to be determined by the Social Committee.
- (a) *By unanimous consent the following was added, "Social Committee determines the amount of funds based on availability, then will "review and set" them each year. This allows for flexibility year to year depending on employee participation in dues and other social committee expenses".*
7. **GA Program Language Updated [Business Affairs]**
- a) *Mindi Cromwell motioned to refer this issue to the All Athletics Council. The motion was seconded and was approved by unanimous consent. Kyle was reminded that this issue may have some immediate application, so needs to be addressed forthwith.*
- (1) No further action taken. Kyle reported that the coaches met to discuss, but not all interested parties were present.
8. **A02: Master of Science in Human Resources (Four+1 Path)**
- (1) The President affirms the decision of the Council to approve the graduate program in Human Resources.
- (a) *President contacted our liaison, alerted that two programs will be coming.*
9. **A04: Change Request – Exercise Science**
- a) *The President affirms the decision of the Council to add SP-SH 325 Principles of Strength and Conditioning and SP-SH 420 Exercise Prescription for Special Populations to the core courses for the Exercise Science degree, which removes the electives from the degree audit.*
10. **Defined Department Chair, Program Director, and Curriculum Chair for 25-26 Faculty Handbook**
- a) *The President is referring the decision related to the definition of a Department Chair, Program Director, and Curriculum Chair to the Chief Academic Officer. The transition between Chief Officers, establishment of the Faculty Senate, and transitional leadership of faculty has created gaps in institutional memory and alignment with the design of the academic structure. The President is asking that the "Division" structure be reevaluated and an ongoing structure be developed.*
11. **Approved Semester by Semester Registration**
- a) *Recognizing that the Council decided to refer the issue of semester-by-semester registration, the President is declining the action of the faculty. The decision of the Faculty Senate to move toward semester only registration, rather than pre-registering students for two semesters, is charged with institutional repercussions. As such, in the President's view, this decision falls outside of the normal 10+1 decision authority given to the Faculty and is declined. Furthermore, and based on the College Council's recommendation, the President is requesting that all deficiencies that are frustrating the College's ability to pre-register students for the full year, be addressed immediately so that by the fall registration period all residential students can be pre-registered for fall and spring courses.*
- (1) President discussed 10+, (faculty oversight) what it is and why. The government manual takes precedence over faculty/senate bylaws. 10+ is best practice. These would be areas that faculty has decision power without heavy oversight.

A. No New Business

VI. CFO Report

A. Budget Review (2024-25)

1. We continue to look toward the low budget. 73 students short.
2. Arrangements made with Butterfield for a summer bridge loan, we can pay it back quickly with low penalty. First interest charge is not till December and it's a lower interest rate
3. Got an insurance proceed check.
4. Turn in forms and reimbursements ASAP.

VII. President's/Leadership Team Report

A. HLC

1. Reaffirmed for 10 years.
2. Monitoring due on Oct 26.

B. Dining Project

1. Demo started last week. Walls are down, new ones going up. Electric and plumbing is starting.
2. Flooring goes in in the next several weeks. Meeting to determine AV upcoming.
3. Garage sale to raise funds for ADR or dining room to help offset costs

C. Senior Leadership Review

1. Done or rescheduled. Reports will go to Kati.

D. Institutional Research

1. Completing USNews
 - a) Surveys are due.

E. Department of Education – GLBA Notice

1. Cybersecurity noncompliance, 10 day window to get info back.

F. OCR Report back: civil rights complaint from back in 2022.

G. Bloomerang is up and running, there's a lot in transition.

H. Volleyball court will be ready by the end of the month.

I. Men's Volleyball program still uinder review

1. Discussions with Heart of America are developing
 - a) *The President called Jim Carr...all over KCAC trying to find out what the issue is. Autonomy of conferences is causing problems with the ability of institutions to expand their programs.*

VIII. Integrated Planning Matrix [Summer]

A. Strategic Planning Review Summit and Retreat

1. Scheduled in July, will send an updated SWAT analysis to update aspects of the strategic plan so that they can do a better job planning

IX. Assurance Argument - Oversight Responsibility

A. Awaiting official response from the Higher Learning Commission

X. Announcements & Inquiries

- A. An updated concerning ERC was asked. LeAnn reported that she has not fully processed as the cost is \$11,000 and the government is not currently accepting applications right. There is an April 2025 deadline. If accepted the amount received ranges from several hundred up to 600,000.
- B. President shared: Republicans are pushing through legislation that might require every institution to pay a *tax* to offset defaults on government lending. Early calculations suggest that CCCK would need to pay \$350,000 annually.
- C. Meeting to see if compliant for July 1 regulations, whatever needs to bring to compliance needs to be done prior to July 1.
- D. Ferrell shared on behalf of Alex: Relationship with Clark higher Ed, they have requested and on campus meeting with campus representatives.
- E. Marilyn Oderman funeral on the 25th.
- F. Are we good for a July 8 start? Enrollment numbers look good, but there is still time to develop.
- G. Discussion about instant replay needs.

XI. Adjournment