



# CENTRAL CHRISTIAN COLLEGE OF KANSAS

## COLLEGE COUNCIL – AGENDA

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Wednesday, November 20, 2024 @ 1:00 p.m., RBC-AC-20

**Present: Chris Gates (For Mindi Cromwell), Kyle Moody, Lara Vanderhoof, Doug Vanderhoof, Cathy Brown, Dave Ferrell, Katy Clemens, Lyndsi Romero, Kerry McHugh, President Lenny Favara**

**Not Present: LeAnn Moore**

- I. Call to Order: President
- II. The President opened with a word of encouragement and led in prayer over the following items.
  - A. Darryl Bacon’s last days and the loss of Karen Mayse
  - B. Pumpkin smashing event to bring awareness to mental health.
  - C. Prayer for Mabee application for the Tiger Village project
- III. Consent Agenda
  - A. Approve October 23, 2024 minutes.
    1. Approved with correction on attendance
  - B. Receive Constituent Reports
- IV. Old Business
  - A. Faculty Senate Recommendations.
    1. A02: New Emphasis: Pre-Physical Therapy
      - a) *The President has not received completed paperwork illustrating levels of approval. However, according to the President’s read of the Faculty Handbook an EMPHASIS need not require College Council approval, nor may it necessarily need an A02 Form, as the emphasis is merely a “coherent arrangement of courses related to a discipline or interdisciplinary grouping that is normally associated with a major (a subset)”. Since this is not tracked by the Registrar or designated on the transcript, it really is program-level tool.*
        - (1) The CAO met with the President to clarify concerns. The following were recognized:
          - (a) *The approval chart needs further refinement. In this case, the establishment of an “emphasis” normally would not warrant approval by the College Council or President, as it is a department level initiative. However, there are cause and effect issues to consider. Such as the development of an emphasis that relies on underpopulated courses. This would raise load and financial concerns.*
          - (b) *As the CAO was able to provide evidence that the new emphasis aligned with graduate/employment needs and was not dependent on underpopulated courses, the President affirmed the Pre-Physical Therapy emphasis.*
            - (i) *The President cautioned the CAO that future proposals*

*need greater clarity, explanation, and evidence. These proposals are not mere summaries of actions desired, but a full accounting of the process (evidence) and should demonstrate a comprehensive review of proposal implications.*

2. A03: New Course – Principles of Strength & Conditioning
  - a) *The President has not received completed paperwork illustrating levels of approval. No explanation has been provided concerning how this course relates to the major (i.e., replacing a course) or if it is simply expanding the curriculum.*
3. A04: Change Request – Fitness and Recreational Leadership Major
  - a) *The President has not received completed paperwork illustrating levels of approval. The current form states two conflicting modifications:*
    - (1) Point “1.A” states that Biology should be removed and that any science course be used to meet the requirement
    - (2) Point “6” states that General Biology be removed and replaced with Nutrition
      - a) *Both cannot be true. Furthermore, clarity is needed as to the disposition of the Exercise Science program and its related degree designation. The starting of a “specific” requirement in the General Education program may no longer be allowable.*
4. A04: Change Request – Fitness and Recreational Leadership Minor
  - a) *The President has not received completed paperwork illustrating levels of approval.*
5. A04: Change Request – Human Resource Management to be offered residentially
  - a) *The President has not received completed paperwork illustrating levels of approval. Furthermore, it is unclear what the specific request is. The Human Resource Management major is already in the Catalog. If this request were simply to list it in the residential section, why would a change request be needed?*
    - (1) The CAO met with the President to clarify concerns. Recognizing that the intent is merely to create a Catalog page that aligns with the Residential General Education Program, the President affirmed the action.
6. GA Program Language Updated [Business Affairs]
  - a) *Mindi Cromwell motioned to refer this issue to the All Athletics Council. The motion was seconded and was approved by unanimous consent. Kyle was reminded that this issue may have some immediate application, so needs to be addressed forthwith. Kyle reported that the coaches met to discuss, but not all interested parties were present.*

V. CFO Report: No report

VI. Campus Updates

- A. Final Exam Permits: The College is reinstating permits for finals. This is only related to billing and financial aid accounts. Dave mentioned that parents are and will be calling in as a result.
- B. Core Education: Core is presenting final deliverables this afternoon at 4 PM and meeting with board on Wednesday at 9 AM.
- C. Allegations: No new information concerning the current allegations against a member of staff, though law enforcement has begun to question some staff members. We are in touch with legal and our insurance provider, and following their recommendations, while we cooperate with local authorities. Requests to answer questions should follow general media policy, with staff informing the Office of the President when inquiries are made.

1. The President reminded all members to report to constituencies the importance of completing all required training (i.e. Vector, KnowBE4, etc.).

a) *Kyle did ask for clarity about training. This led to a discussion about training continuity and coverage, highlighting the importance of amplifying the role of training so that employees are truly aware of what they need to know.*

D. Thanksgiving break starts Wednesday, anything before is PTO.

a) *There was a discussion surrounding the complexities of many students skipping class and leaving multiple days early.*

E. General institutional

a) *Law enforcement and Fire Fighters for will be here for the Thanksgiving Feast.*

b) *Timeclock reporting has started*

c) *Christmas meal evening Dec 6*

d) *President's Christmas Reception December 13<sup>th</sup>*

e) *Worship tomorrow*

VII. Additional Topics

VIII. Integrated Planning Matrix

A. Quadrennials should be under review. Indications suggest that this process is behind schedule.

B. Budget planning and development are under way. The chair reminded members that this year we will strive to create an Operating Budget and a Capital Budget. The difference is that an Operating Budget focuses on day-to-day expenses that tend to be recurring and essential for ongoing operations. They are typically recorded as operating expenses on the income statement and fully deducted in the year they are incurred. Capital Budgets/Expenses are more like investments in assets or infrastructure that provide value over a longer period. They are typically larger, one-time expenses. They are typically recorded as assets on the balance sheet and over time.

IX. The Chair adjourned the meeting.